

Annex

Professional Profile

Adviser to the EUSR for the Middle East Peace Process Ambassador Marc Otte

Responsibilities:

- Advise, support and assist the EUSR on political matters related to the MEPP, notably situation on the ground, human rights, international law, ESDP missions.
- Advise, support and assist on matters regarding the work of the Quartet, including preparation of and attendance at meetings at Envoys' and Principals' level;
- Follow work of relevant Council working parties and committees regarding the MEPP;
- Liaise with Unit DG E of the Council, and the ESDP missions EU BAM Rafah, EU POL COPPS;
- Prepare, participate and follow up on official visits to the region, in the EU and elsewhere;
- Undertake independent missions and report on developments on the ground;
- Prepare updates for EUSR and Cabinet of SG/HR;
- Contribute to EUSR political reporting, including preparation of Coreu-reports to inform on MEPP-related issues;
- Liaise closely with other actors, including the EU Presidency, Member State representatives and the European Commission;
- Participate in preparations ahead of MEPP-discussions at GAERC and other ministerial meetings;
- Develop and entertain a wide network of contacts with Israeli, Palestinian and other counterparts in the region, Brussels and elsewhere;
- Stay in close contact with UN and other international agencies, civil society/academic, private sector actors.

Qualifications and Experience:

- Advanced university degree;
- Senior international diplomatic experience;
- Experience in matters related to the Middle East and preferably EU affairs/structures;
- Solid regional experience (Middle East);
- Knowledge of the region, its history, culture and social and administrative structures;
- Facility to travel and to act independently;
- Excellent level of spoken/written English and preferably French.
- Knowledge of Hebrew and/or Arabic is an advantage;
- Excellent administrative skills;
- Excellent interpersonal and communication skills and familiarity with diplomatic protocol.