

UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

KENR001445--UN Youth Volunteer in Political Affairs

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General Information

Country of Assignment	Kenya
Host Institute	United Nations Secretariat
Volunteer Category	International Youth
Number of Volunteer	1
Duration	12 months
Expected Starting Date	01-06-2018
Duty Station	Nairobi [KEN]
Assignment Place	Family Duty Station

Assignment Place Remark

UN Youth Volunteer assignments are always without family.

Living Conditions

The Republic of Kenya is an equatorial nation on the coast of East Africa, neighbouring Somalia, Ethiopia, Sudan, Uganda, Tanzania, and the Indian Ocean. Kenya has two levels of Government; National Government and 47 sub-national Governments called Counties. Counties are further divided into sub-counties. Kenya is a multi-party state with Executive, Legislative, and Judicial branches. Kenya's population of more than 40 million is growing at an annual rate of 2.2%. The country's GNP per capita estimated at purchasing power parity (PPP) is \$975, and the GNP is growing at an average rate of 0.1% annually. More than 26% of Kenya's people live below the international poverty line of \$1 per day. Kenya's main food crops are "maize, wheat, pulses, roots and tubers." (FAO).

Nairobi is a modern metropolitan city where most basic goods and services, health facilities, public transport, telecommunication and banking services and educational facilities are readily available. The city is widely connected through its main airport, Jomo Kenyatta International Airport and the smaller Wilson Airport. Air transport is also available to many up-country destinations. The city is home

to some 5,000 UN personnel mainly attributed to the fact that it serves as the headquarters for both the UN HABITAT and UNEP.

The socio-economic and cultural background of the immediate society the Youth Advocate would be living and working in is diverse and prevailing security conditions at the place of assignment is modest. The topographic and climatic features of the assignment location is highland cool and warm tropical climate.

Assignment Details

Assignment Title UN Youth Volunteer in Political Affairs

Organizational Context & Project Description

On 24 February 2013, recognizing the recurring cycles of conflict and violence that have plagued the eastern Democratic Republic of Congo, Angola, Burundi, Central African Republic, the Democratic Republic of Congo, Republic of Congo, South Africa, South Sudan, Rwanda, United Republic of Tanzania, Uganda and Zambia signed the Peace, Security and Cooperation Framework for the Democratic Republic of Congo and the region (PSC Framework). The Framework outlines key national, regional, and international actions required to end the cycles of conflict in eastern DRC. Kenya and Sudan joined the Framework in January 2014. The Office of the Special Envoy of the Secretary-General for the Great Lakes Region (O/SESG-GL) was established in Nairobi, Kenya in 2013 with the mandate to support the implementation of the PSC Framework.

In March 2016, the Security Council took note of the Special Envoy's roadmap aimed at supporting the implementation of the PSC Framework. The roadmap identifies nine priority areas for the effective discharge of the Special Envoy's mandate. Furthermore, in the same session, the Security Council endorsed the Great Lakes Regional Strategic Framework, which harmonizes and aligns United Nations programmatic interventions in support of the political objectives of the PSC Framework.

O/SESG-GL will collaborate closely with MONUSCO especially on the implementation of national and regional commitments as outlined in the PSC Framework and relevant Security Council resolutions. It will also cooperate with UNMISS and MINUSCA, as well as UNOCA, UNDP and OSESS, to maximize synergies in mandate implementation and avoid overlap.

The UN Volunteer will be working in the Political Affairs Section of O/SESG-GL, headed by Director, Political Affairs, which is one of the key units in the Mission leading in the implementation of the mandates of the Special Envoy of the Secretary-General for the Great Lakes Region.

Sustainable Development Goals 16. Peace, Justice and Strong Institutions

UNV Focus Area Peace building

Task description

Under the direct supervision of the Director, Political Affairs the UN Volunteer will undertake the following tasks:

- Support the gathering, selection, verification and analyse of information contained in communications and publications received from different sources, including internal mission reports and the press;
- Maintain up-to-date knowledge relating to political issues in general in the DR Congo and the Great Lakes region (13 member states), and in particular as they affect the operational area for which the UN Volunteer is responsible;
- Keep abreast of latest trends and developments in the area of assignment and provide updates and inputs on issues to senior officials and colleagues in the Mission;
- Support the monitoring of national and district level political developments and provide advice to the Mission;
- Provide technical and substantive support for the implementation of the mandate of the O/SESG-GL's Political Affairs Section;
- Maintain contacts with other components of the Mission, UN international partners and government authorities on political and security issues, coordination and policy matters;
- Maintain regular contact with all relevant local political actors and civil society groups;
- Assist in compiling and producing daily, weekly, flash and other written reports as directed by the Director of Political Affairs;
- Assist with the preparation of internal and external meetings chaired by or attended by the Director of Political Affairs;
- Help coordinate preparations for special visits and support visiting delegations as required;

Monitor actions taken by intergovernmental groups, UN organizations, government and non-governmental organizations within assigned area of responsibility;
Maintain database information relating to potential disputes and conflicts involving political and security actors in the area covered by the office;
Participate in fact-finding and other joint missions within assigned area of responsibility;
Assist the Director of Political Affairs in local conflict resolution or crisis management initiatives by information gathering and analysis;
Prepare presentations, briefings and other information packs for senior officials as directed by Director of Political Affairs;
Participate in field visits in difficult circumstances;
Perform other related duties as required.

Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Reflect on the type and quality of voluntary action that they are undertaking, including participation in ongoing reflection activities- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, and encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Results/Expected Outputs

Efficient, timely, responsive and high-quality services rendered to O/SESG-GL's Political Affairs Section, including:

- Timely and accurate analytical reports provided to the Director of Political Affairs and the Mission's management;
- Relationships of confidence and collaboration built with Congolese, Great Lakes member states and international partners, especially political actors.

A final statement of achievements towards volunteerism for development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed.

- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs);
- Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment
- A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

Qualifications/Requirements

Required Degree Level Bachelor degree or equivalent

Education - Additional Comments

A Master's Degree in Political Science, International Relations or any related subject is desired.

Required experience 0 months

Experience Remark

Demonstrated interest and/or experience (up to 2 years) in Political Affairs or International Relations.

Desirable: Drafting as well as computer skills: MS Office, Outlook, Excel, Word, Power Point.

Language Skills

- English (Mandatory) , Level - Fluent

T. +49 (0) 228-815 2000

A. PO Box 260111, 53113 Bonn, Germany

F. +49 (0) 228-815 2001

W. www.unv.org

We are inspiration in action

The United Nations Volunteers (UNV) programme is administered by the United Nations Development Programme (UNDP).

- AND - French (Mandatory) , Level - Fluent

Area of Expertise

- Political affairs and political reporting Mandatory

Area of Expertise Requirement

Learning and development are a central part of the UN Youth Volunteer's assignment and take place before, during and after his or her assignment in the field. Ideally, offering diverse opportunities for learning and development aim to strengthen the volunteer's skills and competences, improve the quality of the assignment and keep the volunteer's motivation high.

Learning elements for the UN Youth Volunteer include the development of:

Professional skills: including specific competencies and reflection on assignment-related abilities; and on-the-job skills such as time management, problem solving, team building; and career preparedness such as interview skills, CV preparation, job searching.

Inter-personal skills: including communication and listening skills; multi-cultural awareness and cultural competency; and conflict and stress management.

Volunteering-related skills: including leadership; civic responsibility; and engagement and active participation.

Beyond the learning opportunities provided by UNV, the host agency will support knowledge and capacity development in the technical areas that are relevant to the UN Youth Volunteer's assignment. The host agency will provide, at its expense, UN Youth Volunteers with equal opportunity to participate in training courses and workshops offered to its personnel.

Need Driving Licence

No

Conditions of Service and other information

Condition of Service[Click here to view Conditions of Service](#)**Conditions of Service:**

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) per month and is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of (choose from the drop down menu the appropriate rate here): US\$1,282. The VLA base rate is a global rate, while the PAM is country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website <http://icsc.un.org>.

For example, kindly enter the link [Calculator](#)

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.

Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and also in the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements).

UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for the final repatriation travel (if applicable). A resettlement allowance is paid for satisfactory service at the end of the assignment.

UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.

Application Code KENR001445-2602

Application procedure

Candidates must be between 18 and 29 years of age throughout the entire duration of their service, i.e. born between 15 June 1989 and 15 June 2000.

* Not yet registered in the UNV Talent Pool?

Please first register your profile at <https://vmam.unv.org/candidate/signup>. Important: After creating your account, complete all sections of your profile and submit it. Then go to 'My Page' at <https://vmam.unv.org/candidate/mypage> and click on the 'Special Calls' hyperlink. Lastly, select the assignment (special call) to which you would like to apply.

* Already registered in the UNV Talent Pool?

Please first update your profile at <https://vmam.unv.org/candidate/profile>. Then go to 'My Page' at <https://vmam.unv.org/candidate/mypage> and click on the 'Special Calls' hyperlink to select the assignment (special call) to which you would like to apply.

This assignment is funded by the Government of Finland, therefore only Finnish nationals are eligible to apply.

Application deadline: 19 April 2018

Disclaimer

United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.