

EUSR for Horn of Africa
Terms of Reference for Political Adviser (Nairobi office, seconded)

Organisation:	European Union Special Representative for the Horn of Africa
Job location:	Nairobi
Availability:	As soon as possible after 1 July
Contract regime:	Seconded
Job title:	Political Advisor
Information:	For more information relating to selection and recruitment, please contact: Mr Ben Crampton e-mail: Benjamin.crampton@ext.eeas.europa.eu Office of the European Union Special Representative for the Horn of Africa Tel +32 2 584 3101 Mobile +32 473 855 714

AIM

The EUSR for the Horn of Africa is looking to recruit a Political advisor to join his team. The incumbent will be based in Nairobi, with regular travel within the region, particularly Somalia, and occasional travel to Europe.

He is seeking a highly motivated and committed political officer, who is looking for an exciting challenge during a critical period in the Horn of Africa and wishes to be part in the implementation of EU's Strategic Framework for the Horn of Africa (2011) and its associated regional Action Plan (2015).

BACKGROUND

The Political advisor will assist the EUSR in implementing his mandate in line with the policy objectives of the European Union in the Horn of Africa, and in particular its 2011 Strategic Framework for the Horn of Africa, and the 2015 Regional Action Plan.

In order to achieve these objectives, the EUSR has six policy staff in his team: two in Brussels, two in Nairobi, and one each in Khartoum and Addis-Ababa. One of the two posts in Nairobi has become vacant and should be filled as soon as possible.

The duration of the secondment would follow the mandate of the EUSR, which is currently under negotiation, but is expected to run until 29 February 2020 or earlier if the Council so decides, on a proposal of the HR. Any subsequent extensions of the contract would be dependent upon an extension of the mandate and decisions of the seconding state and the EUSR.

METHODOLOGY

Member states and EU institutions are invited to provide secondment offers as follows:

- a) The personal profiles of the proposed candidates should meet the listed criteria described in the job description;
- b) The closing date for receipt of offers of secondment is 1700 on **1 July 2018 (Sunday)**.
- c) Member States and EU institutions should submit their secondment offers/applications by e-mail.
- d) The selection procedure will take place immediately following reception of proposals.
- e) Only personnel nominations received through official channels from Member States and institutions of the European Union will be considered.
- f) The candidates considered to be most suitable will be short-listed and, if needed, interviewed in Brussels or by phone. The EUSR will be responsible for the final selection.

GENERAL INFORMATION

- a. The remuneration of personnel seconded by a Member State or an institution of the European Union to the EUSR shall be covered by the Member State or the institution of the European Union concerned respectively and in accordance with the prevailing conditions applied to the CFSP budget. According to Commission Communication C(2009)9502 of 30/11/2009, staff seconded from a member state shall receive a daily allowance. This amount is approximately EUR 134,30 (including the risk allowance in Nairobi). This does not apply to those seconded from EU institutions.
- b. The selected candidates will have to be in possession of the necessary level of security clearance (EU SECRET or equivalent). The original certificate of the national security clearance must accompany deployed seconded international experts.
- c. Member States seconding personnel to an EUSR office are kindly reminded that European Commission rules for Special Advisers specify that the concerned Special Adviser/EUSR is solely responsible for the management of seconded personnel, and that seconding Member States are therefore requested not to instruct seconded personnel to undertake any activity on their behalf for the duration of secondment. Seconded personnel will be required to sign a corresponding 'undertaking' to this effect upon taking up their positions. European Commission rules for Special Advisers also require a certification by Member States who second personnel to an EUSR office that the seconded staff will remain subject throughout the period of secondment to the social security legislation applicable and that the employer will assume expenses incurred abroad.
- d. High-Risk Insurance, office space and needed office equipment, incl. communication costs are covered from the EUSR budget.
- e. Nominated personnel should undergo a medical examination, appropriate vaccinations and be certified medically fit for mission duty by a competent authority from the Member State. A copy of this certification must accompany deployed seconded international experts.
- f. Any further information required related to the selection of the seconded experts may be obtained from the EUSR Office.

Terms of Reference

Seconded political adviser to EUSR for the Horn of Africa (Nairobi Office)

MAIN RESPONSIBILITIES

- Following, advising and reporting on all issues related to political developments in the Horn of Africa and potential EU policy responses, with special emphases on:
 - The ongoing stabilisation process in Somalia, especially with regard to the security sector and the implementation of the Transition Plan and AMISOM transformation;
 - Democratization and electoral process towards the 2021 elections in Somalia;
 - The relation between Somalia and its neighbourhood within Africa, and between Somalia and the wider region, including the Gulf States and Turkey;
 - Relations between Somalia and Somaliland;
 - EU support to the stabilization process of Somalia through CSDP missions and operations, the CBSD initiative, development and humanitarian activities;
 - Political situation and EU actions in Kenya;
- Ensuring a close liaison with EU Delegations for Kenya and Somalia, and other relevant Delegations within and outside the region, and maintaining the link with other EU initiatives, as noted above.
- Assisting the other Nairobi-based POLAD on wider regional issues, including countering violent extremism and organised crime.

PROFESSIONAL REQUIREMENTS/QUALIFICATIONS:

1. Master degree in relevant discipline (Political Sciences, International Relations, Social Sciences) with at least 5 years of experience, or Bachelors Degree in a relevant discipline with at least 7 years of experience.
 2. Excellent political judgment and strong analytical skills.
 3. Ability to think strategically
 4. Strong interpersonal skills.
 5. Ability to work well with others and to operate in a small team
 6. Energy, flexibility and ability to take the initiative
 7. Excellent drafting and verbal skills in English
 8. Swahili or Arabic language skills an asset
 9. Willingness to travel frequently, often at short notice
 10. Previous experience of the Horn of Africa and the European Union highly desirable.
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