

<b>Position Name:</b> Head of Strategic Coordination (LO2)	<b>Employment Regime:</b> Seconded	
<b>Ref. Number:</b> IAO 50	<b>Location:</b> Baghdad, Iraq	<b>Availability:</b> ASAP
<b>Component/Department/Unit:</b> Operations Department (LO2)	<b>Security Clearance Level:</b> EU SECRET	<b>Open to Contributing Third States:</b> No

## 1. Reporting Line:

The Head of Strategic Coordination (LO2) reports to the Head of Operations (HoOPS).

## 2. Main Tasks and Responsibilities:

- To lead, direct and manage the work and staff of the line of operation 2 (LO2) so as to implement the Mission mandate and tasks as set out in the OPLAN and relevant planning documents, ensuring coherence and consistency in pursuit of the Mission mandate;
- To oversee the mapping, assessment and review of bilateral and multilateral assistance in the areas covered by the Mission mandate;
- To supervise the Mission's coordination and cooperation activities with local, EU and international counterparts;
- To ensure that Mission's operational activities are coordinated with other local, EU and international actors to avoid duplication in the areas covered by the Mission mandate and to advise on the consistency, complementarity and sustainability of Mission activities with other international initiatives;
- To supervise the design and establishment of local coordination mechanisms, and to represent the Mission in these mechanisms, together with operational representatives if applicable;
- To supervise the LO2 input to the development and regular updating of the Mission Implementation Plan (MIP);
- To supervise the LO2 contribution to the Mission's internal and external reporting against benchmarking, also assessing the consistency and sustainability of the Mission's operational activities over time, and to provide recommendations for the improvement of Mission performance;
- To identify, manage and report the risks arising from the specific processes/systems/projects implemented under his/her responsibility;
- To undertake any other related tasks as requested by the Line Manager(s).

### Planning and internal coordination:

- To lead the development and coordination of the Mission's operational planning, reporting and analysis requirements, including, but not limited to, the Monthly Report, the Six-Monthly Report and Special Reports;
- To ensure and support external communication, cooperation and coordination on the technical planning level with other relevant stakeholders in the Mission's area of operation with a view to avoid duplication of efforts and to maximise synergies;
- To supervise the development and regular updating of the MIP in close coordination with the Mission's operational Strategic Advice element (Line of Operation 1) and the monitoring of its execution, including through benchmarking, analysis and evaluation of outcome;
- To supervise and support the drafting and analysis of reports originating from the Mission's operational elements (on their operational activities and state of play on mandate implementation), and channel relevant information in line with the relevant planning documents;
- To collect, collate and analyse the Mission's Lessons Identified/Learned;
- To ensure timely and accurate reporting and information flow to the chain of command, the Mission's operational headquarters, EU Member States and other international stakeholders;

### **3. Mission Specific Tasks and Responsibilities:**

- To work closely with the Head of LO1;
- To develop and maintain the International Partners Forum, the Ministry of Interior's Joint SSR Coordination Forum and EU SSR Working Group and to participate in meetings in the Iraq SSR Support Committee;
- To contribute to the implementation of the Iraqi Security Sector Reform Programme in the Office of the National Security Adviser, the Border Point Commission and the Ministry of Interior;
- To provide advice to senior Iraqi counterparts which contributes to leadership development;
- To promote Iraqi ownership of the SSR process and ensure sustainability of activities;
- To ensure counterparts are cognisant of UNSR 1325 and safeguard human rights.

### **4. Essential Qualifications and Experience:**

- Successful completion of university studies of at least 4 years attested by a diploma OR a qualification in the National Qualifications Framework which is equivalent to level 7 in the European Qualifications Framework OR a qualification of the second cycle under the framework of qualifications of the European Higher Education Area, e.g. Master's degree OR equivalent and attested police or/and military education or training or an award of an equivalent rank; AND
- A minimum of 10 years of relevant professional experience, after having fulfilled the education requirements, out of which a minimum of 5 years at management level;
- Experience in Security Sector/RoL Reform in a national or host state context and in implementation of reform programmes.

### **5. Essential Knowledge, Skills and Abilities:**

- Experience in project management;
- Ability to establish/review priorities, to plan and to exercise control;
- Ability to engage with senior officials/governmental level decision makers;
- Ability to mentor and motivate staff;
- Leadership skills;

### **6. Desirable Qualifications and Experience:**

- Senior management experience in an international organisation operating in a conflict or immediate post conflict situation;
- Sound ministerial level experience in SSR related activities and support;
- Master's degree/MBA in management, business administration or other related subjects, or international/national certificate/diploma in management/leadership;
- Experience in strategic analyses, planning and reporting as well as a sound understanding of strategic and operational considerations;
- Good experience in EU JHA policies, relevant EU JHA agencies and overall EU SSR approach.
- CSDP Mission experience;

### **7. Desirable Knowledge, Skills and Abilities:**

- International experience at strategic level in fragile and conflict affected States, bilaterally or with multi-national and international organisations;
- Knowledge of Arabic.