



**Job Title:** Chief Mission Management and Support Section, P-5  
**Department/Office:** Mission Management and Support Section  
**Location:** NEW YORK  
**Posting Period:** 01/04/2020 - 01/07/2020  
**Job Opening number:** DPO/SEC2001P/P-5/01

**United Nations Core Values: Integrity, Professionalism, Respect for Diversity**

**Organizational Setting and Reporting:**

This position is located in the Mission Management and Support Section of the Police Division in the Office of Rule of Law and Security Institutions, Department of Peace Operations. The incumbent reports directly to the Police Adviser through the Principle Officer, as appropriate. The overall objectives of the Police Division are to effectively direct police components in peace operations and special political missions; to strengthen the strategic direction, planning, and management of police components in peace operations; and, to work towards a shared understanding among all stakeholders on the future direction of police in peace operations. Additional information available in: <https://police.un.org/en>

**Responsibilities:**

Within delegated authority, the Chief of Mission Management and Support Section will be responsible for the following duties:

- Providing oversight, guidance and support to the staff of the Section and to the senior leadership of police operations on a wide range of strategic policing activities, including those related to mandate implementation, local police institutional development and capacity enhancement, and operational and administrative issues related to police operations.
- Act as the communication link between the Office of the Police Adviser and the Section and provides advice to the Police Adviser and Deputy Police Adviser on important issues.
- Actively participates in and provides direct oversight in preparing plans to establish and support new and existing operations, and assists in developing profiles based on the identified needs of police components.
- Supervise the timely production of police specific documents and conducts visits to the police components operations of peace operations for fact-finding and technical assessment missions.
- Supervise the activities of the mission management and support officers in regard to the maintenance of continuous liaison with field missions and Permanent Missions of police contributing countries, including those issues related to daily operations.
- Ensure that incoming and outgoing senior police field staff receive appropriate in and out briefings and are provided with follow-up support, as required.
- Ensure the adherence of police components to their mandated tasks; advises and guides police components in their activities; evaluates and reviews components' progress; and, undertakes all other tasks to ensure the proper administration and documentation of operational-related requirements of the police components in the field.
- Provide advice to the senior staff of the Police Division (including Standing Police Capacity), Regional Offices, Integrated Operational Teams, Office of the Military Adviser, OROLSI, DPO, and Department of Operational Support (DOS) on the police aspects of peace operations.
- Conduct representational activities at workshops and seminars and develops partnerships within the UN system, research institutes, Member States, and Regional Organizations.

- Responsible for supervising and managing staff of the Section and therefore evaluates staff performance through use of the UN performance appraisals system in accordance with established criteria.

#### **Competencies:**

**Professionalism:** Knowledge and mastery of theories, concepts, and approaches relevant to police institutional development and administration, law enforcement, community safety and capacity-building. Conscientious and efficient in meeting commitments, observing deadlines and achieving results. Motivated by professional rather than personal concerns.

**Planning and Organizing:** Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary and uses time efficiently.

**Accountability:** Takes ownership of all responsibilities and honors commitments; delivers outputs within prescribed time, cost and quality standards; operates in compliance with organizational regulations and rules; supports subordinates, provides oversight and takes responsibility of delegated assignments; takes personal responsibility for his/her own shortcomings and those of the work unit, where applicable.

**Leadership:** Serves as a role model that other people want to follow: empowers others to translate vision into results; is proactive in developing strategies to accomplish objectives; establishes and maintains relationships with a broad range of people to understand needs and gain support; anticipates and resolves conflicts by pursuing mutually agreeable solutions; drives for change and improvements; does not accept the status quo; shows the courage to take unpopular stands. Provides leadership and takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work; demonstrates knowledge of strategies and commitment to the goal of gender balance in staffing.

**Vision:** Identifies strategic issues, opportunities and risks; clearly communicates links between the Organization's strategy and the work unit's goals; generates and communicates broad and compelling organizational direction, inspiring others to pursue that same direction and conveys enthusiasm about future possibilities.

#### **Qualifications:**

**Education:** Advanced university degree (Master's Degree or Equivalent) in the field of Police Science, Criminal Justice, Law Enforcement, Law, or a related area is required. Graduation from a certified police academy or similar law enforcement training institution is also required. A first level university degree in combination with relevant academic qualifications and qualifying experience may be accepted in lieu of the advanced university degree.

**Experience:** Minimum of 10 years of progressively responsible experience in an active national police service with a current rank of at least Chief Superintendent, Deputy Commissioner or equivalent military rank of Colonel or above at senior administrative and strategic operational levels. Experience in a peace operation, UNHQ, or similar international organization is desirable. UN policing experience in a peace operation dealing with administrative and operational issues related to the day-to-day functioning of the police component is desirable. Qualifying years of experience are calculated following the graduation from the police academy or similar law enforcement training institution.

**Language:** English and French are the working languages of the United Nations Secretariat. For this post advertised, fluency in English (both oral and written) is required. Knowledge of an additional official UN language, preferably French, is desirable.

#### **Assessment Method:**

Evaluation of qualified candidates may include an assessment exercise which may be followed by a competency-based interview.

**Special Notice:**

Circulation of this Job Opening is limited to Member States. Only serving police officers who have received authorization by their National Authorities to apply for this Job Opening will be considered. Appointments are limited to service on posts reserved for active police officers who serve on secondment financed by the support account of peace operations. Police Officers in active duty currently on secondment and assuming a professional post or higher are not eligible to apply for other job openings. In order to increase female representation in the Police Division, Member States are highly encouraged to nominate qualified female candidates. If both male and female candidates were found equally qualified, preference will be given to female candidates.