

JOB DESCRIPTION

Job profile

<u>Job Title:</u>	Policy Officer (Justice and Home Affairs Security Policy)
<u>Job Location:</u>	Counter Terrorism Division SECDEFPOL.3, Brussels
<u>Job Number:</u>	241986
<u>Area of activity:</u>	Political
<u>Category:</u>	AD
<u>Duration of secondment:</u>	2 years with possible extension

A co-financed policy officer post responsible for developing and contributing to coordinate the Justice and Home Affairs (JHA) aspects within the EEAS, with a particular focus on Counter Terrorism (CT) activities.

Roles and Responsibilities

1. Develop EEAS strategic engagement on JHA areas, in consultations with relevant EEAS colleagues, and leading the CT and CT related aspects.
2. Develop and strengthen EEAS engagement in relevant JHA Council fora, including with the other JHA Policy Officer of the CT Division and under the coordination of the HoD, representing EEAS at the Terrorism Working Party and COSI Support Group. Provide support to EEAS senior management for PSC-COSI and COSI meetings and in preparation of JHA Council discussions on security related issues when required.
3. Contribute to wider efforts to strengthen CSDP-JHA cooperation and to identifying synergies between external CT priorities and the work of CSDP missions/operations;
4. Ensure coordination with Commission Services and the EU Counter Terrorism Coordinator in developing the external dimension of JHA policies with a specific focus on CT related aspects.
5. Contributing to develop knowledge and effective implementation of the EU Policies concerning the external aspects of the Internal Security by the CT/Security experts deployed in the EU Delegations.
6. Promote and ensure good coordination with relevant colleagues within the EEAS, EU Delegations, the Commission, the EU Counter Terrorism Coordinator and Member States.

Job Requirements

Education and Training: University diploma in law, political science, economy, business administration or any other related issue.

Profile: Policy Officer from Member States Ministry of Interior, Justice.

Knowledge and Experience: Extensive knowledge of, and at least 7 years' experience in working on CT/security related policy. Experience/knowledge of the functioning of the EU in the field of security, and good working knowledge of the EU institutional environment. Experience of working on JHA policy issues including law enforcement cooperation and experience with the Council's Committees and Working Parties are desired. Familiarity with Intelligence and counterintelligence related issues is desired.

Skills

Linguistic skills: Thorough knowledge (capacity to write and speak) in English is required. English and French are necessary to work in HQ and with the Commission.

Communication skills: Capacity to work and communicate under time constraints in an international diplomatic and multilingual environment. Ability to represent the EEAS in senior official level meetings.

Interpersonal skills: Teamwork. Coordination and communication skills.

Intellectual skills: Solid analytical capability as well as drafting and reporting skills. Rapid grasp of problems and capacity to identify issues and solutions.

Personal Qualities

Dynamic. Motivated and flexible personality. Adapting quickly to new situations and deal with new challenges.