

Position: Legal Officer (Operations)	Employment Regime: Seconded	Post Category:
Ref. Number: EK 40033 Confirmed Vacancies: 1 Pending Vacancies: 0	Location: Western Balkans Region (Kosovo)	Availability: ASAP
Pillar/Department/Unit: Office of the Chief of Staff/ Human Rights and Legal Office	Security Clearance Level: EU CONFIDENTIAL*	Open to Contributing Third States: Yes

*For candidates of Third Contributing States the equivalent national security clearance will be accepted.

1. Reporting Line:

The Legal Officer Operations reports to the Head of Human Rights and Legal Office.

2. Main Tasks and Responsibilities:

- To contribute in assessing local legislative/normative/regulatory frameworks, including in respect of legal policy, legislative drafting needs, legislative and legal policy capacity building and legislative priorities and identify areas requiring improvement/reform in line with the CONOPS, OPLAN and Mission Implementation Plan (MIP);
- To support the Head of Human Rights and Legal Office regarding identified host state needs and recommended support by the Mission;
- To provide input to the development and regular updating of the Mission Implementation Plan by supporting the identification of the Mission's operational requirements;
- To support host state authorities as directed by the Head of Human Rights and Legal Office;
- In coordination with the Planning and Reporting Office, to closely coordinate with other EU/international actors involved in this field;
- To support the Unit's contribution to the Mission's internal and external reporting against benchmarking, also assessing the consistency and sustainability of Mission training activities across time, and to provide recommendations for the improvement of Mission performance;
- To contribute to the Mission induction training of Mission personnel as required;
- To identify and report on lessons and best practices within the field of responsibility;
- To undertake any other related tasks as required by the Head of Human Rights and Legal Office.

3. Specific Tasks and Responsibilities:

- To provide input to the support tasks for the operational mandate of the mission.

4. Essential Qualifications and Experience:

- Successful completion of university studies of at least 4 years attested by a diploma OR a qualification in the National Qualifications Framework which is equivalent to level 7 in the

European Qualifications Framework OR a qualification of the first cycle under the framework of qualifications of the European Higher Education Area, e.g. Master's Degree; The qualification should be in the field of Law; AND

- A minimum of 5 years of relevant professional experience, after having fulfilled the education requirements.

5. Essential Knowledge, Skills and Abilities:

- Ability to perform under stress and in difficult circumstances;

6. Desirable Qualifications and Experience:

- International experience, particularly in crisis areas with multi-national and international organisations;
- Post-graduate degree in law and successful completion of any related national legal qualification examinations;
- Experience in the field of legislative/normative/regulatory reforms in a post-conflict situation.

7. Desirable Knowledge, Skills and Abilities:

- *N/A*