

<b>Position Name:</b> Monitor	<b>Employment Regime:</b> Seconded	
<b>Ref. Number:</b> Generic	<b>Location:</b> Zugdidi/Gori/Mtskheta	<b>Availability:</b> See page 1&2
<b>Component/Department/Unit:</b> Operations Department/Field Offices Zugdidi/Gori/ Mtskheta	<b>Security Clearance Level:</b> EU CONFIDENTIAL	<b>Open to Contributing Third States:</b> No

### 1. Reporting Line:

The Monitor reports to the Head of Field Office (HoFO), through the Monitoring Team Leader (TL).

### 2. Main Tasks and Responsibilities:

- To conduct monitoring activities in full compliance with the Mission's mandate;
- To monitor, analyse and report on requested issues pertaining to the situation in the FO Area of Responsibility (AoR), in line with the Mission's core pillars;
- To contribute to the production of accurate reports and to make recommendations for improvement, as necessary;
- To assist, advise and update the Line Management (LM) on critical or emergency events in the Mission's AoR/interest that require immediate action/reaction by LM;
- To undertake any other related tasks, as requested by the Line Manager(s).

### 3. General Tasks and Responsibilities:

- To liaise with civil society, military and police in relation to the Mission's core pillars;
- To propose to the Mission HQ, via the TL and HoFO, confidence-building activities and measures;
- To liaise with conflict-affected communities as part of information collection and analysis;
- To operate the tethered aerostat monitoring system, as required, following basic training;
- To cooperate and liaise with all relevant authorities, local and international organisations;
- To integrate gender perspectives including issues related to women, peace and security into monitoring and reporting activities;
- To drive EUMM vehicles with manual and automatic transmission during patrols;
- To promote a positive, gender-equal and inclusive working environment, and to treat all staff fairly in accordance with EU values.

### 4. Essential Qualifications and Experience:

- Successful completion of university studies of at least 3 years attested by a diploma OR a qualification in the National Qualifications Framework which is equivalent to level 6 in the European Qualifications Framework OR a qualification of the first cycle under the framework of qualifications of the European Higher Education Area, e.g. Bachelor's Degree OR equivalent and attested police or/and military education or training or an award of an equivalent rank; AND
- A minimum 3 years of relevant professional experience in public administration, political science, human rights or humanitarian organisations, the police, military, after having fulfilled the education requirements.

### 5. Essential Knowledge, Skills and Abilities:

- Experienced driver of vehicles with manual transmission;
- Ability to acquire, analyse and manage information from a variety of sources, and English writing skills for drafting accurate reports.

## **6. Desirable Qualifications and Experience:**

- International experience, particularly in crisis areas with multi-national and international organisations working with people from diverse backgrounds;
- Experience of working with civil society, military and/or police;
- Experience in conflict management, facilitation, mediation, conflict sensitive interventions;
- Experience in working on land ownership issues, land disputes and property law;
- Experience in working on gender and/or Women, Peace and Security issues and human rights;
- Experience in preparing project proposals and action plans;
- Experience in establishing trust and building relationships with conflict affected women and men;
- Experience with medical support i.e. ambulance services, rescue service, paramedic training, advanced first aid etc.

## **7. Desirable Knowledge, Skills and Abilities:**

- Basic understanding of topographic maps, colours, symbols and scales and handheld GPS;
- Ability to conduct analysis based on information, knowledge management and databases;
- Validated License for armoured vehicle or C or C1 Driving license;
- Knowledge of gender mainstreaming, Women, Peace and Security issues, human rights, irrigation and property issues in post-conflict environments;
- Excellent team work and interpersonal skills;
- Knowledge of Russian and/or Georgian language(s).