

Position Name: Senior Strategic Adviser on Customs	Employment Regime: Seconded Visiting Expert	
Ref. Number: UAVE 13	Location: Kyiv/countrywide	Availability: ASAP
Department/Component/Unit: Operations Department/ Strategic Civilian Security Sector Reform Component/ Border and Customs Unit	Security Clearance Level: EU CONFIDENTIAL	Open to Contributing Third States: Yes

Timeline of deployment

The deployment is for a 3 months period, starting during the 2nd quarter of 2021, with the possibility for flexible deployment (e.g. if needed, 1-2 weeks per month in the Area of Operations) and possibility for extension for another 3 months in 2021.

The planned deployment schedule is the following:

- 1st month of assignment: minimum of two weeks in the Mission HQ/countrywide, combined with teleworking;
- 2nd month of assignment: minimum of two weeks in the Mission HQ/countrywide, combined with teleworking;
- 3rd month of assignment: minimum of two weeks in the Mission HQ/countrywide, combined with teleworking.

1. Reporting Line

The Senior Strategic Adviser on Customs reports to the Head of Border and Customs Unit.

2. Main Tasks and Responsibilities

- To assist State Custom Services in Ukraine (SCS) in the development of a legislative framework of the SCS reform processes, in particular within Human Resources;
- To identify opportunities and come up with practical solutions related to SCS reform in accordance to the Mission mandate;
- To initiate technical projects for the sake of SCS in its reform process in accordance to the Mission mandate;
- To assist and advice SCS in their implementation of the integrated border management concept;
- To facilitate and advice SCS on the integrated approach between EU and international actors involved in the SCS reform process;
- To provide strategic advice on the reform processes of SCS and its counterparts;
- To assess current capacities of the SCS in relation to its reform, change management and Good Governance areas;
- To provide high-level strategic advice and assistance to the leadership of the State Customs Service of Ukraine (SCS) in implementing its reform in accordance with legal, organisational, IT and technical requirements set out by Ukrainian Government;
- To support and advice SCS on their reform processes at political, strategic and operational level;
- To coordinate all activities closely with all other EU and international actors working in support of the SCS;
- To ensure timely reporting on activities within State Custom Services reforms, in particular progress and/or lack of progress;
- To produce an interim report and a comprehensive final report on activities within the field of responsibility;

- To travel within the Mission's area of operations as required.

3. General Tasks and Responsibilities

- To build and maintain professional and trustful relationships with senior counterparts;
- To liaise closely with other EUAM Senior Advisers and Advisers as well as international partners as appropriate;
- To coordinate SCS-reform-related activities with other relevant Mission staff, and where required, local and international interlocutors;
- To prepare, chair and/or take part in briefings, roundtables or trainings related to internal and external processes of SCS in their reform efforts;
- To identify and report best practice and lessons within the field of responsibility;
- To undertake any other related task as requested by the Line Manager.

4. Essential Qualifications and Experience

- Successful completion of university studies of at least 4 years attested by a diploma **OR** a qualification in the National Qualifications Framework which is equivalent to level 7 in the European Qualifications Framework **OR** a qualification of the first cycle under the framework of qualifications of the European Higher Education Area, e.g. Master's Degree. The qualification should be in any of the fields Social Sciences (e.g. Political Science, International Relations, Law, Economics) or Business Administration/Management; **OR** police or custom equivalent education or training and equivalent rank; **AND**
- After having fulfilled the educational requirements, a minimum of 5 years of relevant professional experience on Customs management.

5. Desirable Qualifications and Experience

- Experience on senior management and leadership of Customs (Head or Deputy Head of Department level);
- Experience of designing and delivering training;
- Experience in project management;
- International experience, particularly in crisis areas with multinational and/or international organisations;
- Presentation skills;
- Confident with data analysis and visualization;
- Knowledge within one of the areas of reform process, change management, re-attestations or vetting procedure.

6. Desirable Knowledge, Skills and Abilities

- Ability to mentor and motivate local counterparts;
- Ukrainian or Russian language skills.