

## SECONDED POSITIONS

<b>Position Name:</b> Political Adviser	<b>Employment Regime:</b> Seconded	
<b>Ref. Number:</b> MA 110	<b>Location:</b> Bamako	<b>Availability:</b> 02 May 2021
<b>Component/Department/Unit:</b> Chief of Staff	<b>Security Clearance Level:</b> EU SECRET	<b>Open to Contributing Third States:</b> No

### 1. Reporting Line

The Political Adviser reports to the Chief of Staff, while working in direct support of the Head of Mission (HoM) and the Deputy Head of Mission (DHoM).

### 2. General Tasks and Responsibilities

- To monitor political development in Mali and the Sahel, including activities of international partners, and provide analysis and advise to senior Mission management.
- To monitor and advise senior Mission management on developments in the EU institutions, EU member states, and third countries, as relates to Mali, the Sahel and Security Sector Reform.
- To advise the HoM and senior Mission management on overall SSR issues, with a particular focus on the political impact of ongoing reforms, in order to ensure coherence between Mission's activities and wider SSR aspects;
- To represent the Mission externally when needed, act as alternate Mission spokesperson as requested, and cooperate with PPIO on communication;
- To accompany HoM to meetings, and to prepare records of the same;
- To cooperate with the Mission Analytical Capacity (MAC), reporting officers, Human Rights Adviser, Gender Advisor and others to prepare consolidated information and overview of the local political and security landscape.

### 3. Main Tasks and Responsibilities

- To follow the political developments in theatre and the region and to provide analysis and advice on same, particularly in view of their possible impact on the Mission mandate implementation;
- To contribute to the regular updates to the HoM and senior Mission management on relevant political developments;
- To contribute to the analysis and advice on the policy matters pertaining to the Mission mandate implementation;
- To liaise and develop relationships with relevant political actors, parliamentarians, local authorities, civil society, EU actors, Contributing Third States and international organisations;
- To contribute to the preparation of briefings and notes as requested;
- To prepare records of meetings attended;
- To draft (input to) regular Mission reporting and other reports as appropriate, as well as briefings as requested;
- To conduct briefings for Mission staff and other individuals or groups as appropriate;
- To identify and report on lessons learned and best practices;
- To undertake any other related task as requested by the Line Manager(s).

#### **4. Essential Qualifications and Experience**

- Successful completion of university studies of at least 3 years attested by a diploma **OR** a qualification in the National Qualifications Framework which is equivalent to level 6 in the European Qualifications Framework **OR** a qualification of the first cycle under the framework of qualifications of the European Higher Education Area, e.g. Bachelor's Degree. The qualification should be in any of the domains of Political Science, International Relations, Geopolitics, International Security, Law **AND**
- A minimum of 5 years of relevant professional experience, after having fulfilled the education requirements.

#### **5. Essential Knowledge, Skills and Abilities**

- Drafting and presentation skills;
- Political sensitivity, with the ability to exercise discretion, judgement and confidentiality when dealing with politicians and officers at every level;
- Oral and influencing skills, with the ability to give clear advice on issues;
- French language skills: minimum B1 (Individual User);
- English Language skills: minimum B1 (Individual User).

#### **6. Desirable Qualifications and Experience**

- Experience with EU member state diplomatic services and/or other actors of the EU integrated approach abroad;
- International experience, particularly in crisis areas with multinational and international organisations.

#### **7. Desirable Knowledge, Skills and Abilities**

- Analytical capability;
- Excellent interpersonal and communications skills.