

Position Name: Adviser on Anti-Corruption	Employment Regime: Seconded	
Ref. Number: UAO 022*	Location: Kyiv	Availability: 30 Aug 2021
Component/Department/Unit: Operations/ Deputy Head of Operations Unit	Level of Security Clearance: EU CONFIDENTIAL	Open to contributing Third States: No

1. Reporting Line

The Adviser on Anti-Corruption reports to the EUAM Deputy Head of Operations and is under daily guidance of the Anti-Corruption Team Coordinator.

2. Main Tasks and Responsibilities

- To provide support and advice to the law enforcement agencies in terms of implementing the National Anti-Corruption Strategy and related action plans
- To maintain dedicated contacts and build relationships with relevant counterparts;
- To identify and advise the relevant Ukrainian partners on capacity building and training initiatives in the field of anti-corruption and assist in the delivery of training;
- To assist in the implementation of training activities for anti-corruption by producing training material, produce presentations, curricula and participate in training events;
- To travel within the Mission's area of operations as required;
- To participate planning of projects, including acting as a Project Manager's, as appropriate;
- To contribute to the weekly, monthly and semi-annual planning and special reports;
- To produce evaluations, recommendations, strategic advice and training content;
- To operationalise the Mission mandate and tasks as set out in the planning documents and the Mission Implementation Plan (MIP) by advising and mentoring local counterpart(s);
- To support the Mission's efforts in addressing areas of structural weaknesses in the performance and accountability of respective counterparts/institutions and propose solutions;
- To provide analysis and recommendations to the local counterpart in the area of responsibility
- To be embedded within the local institution, security permitting;
- To collect and collate statistics on workload/performance of local counterparts;
- To maintain necessary contacts and build relationships with relevant local counterparts;
- To ensure compliance with instruction/direction from Mission management;
- To liaise closely with other Senior Advisers and Advisers as appropriate;
- To design and deliver training, as appropriate;

3. General Tasks and Responsibilities

- To ensure timely reporting on activities within the field of responsibility as per planning documents, in particular progress and/or lack of progress;
- To identify best practice and lessons learned within the field of responsibility;
- To undertake any other related task as requested by the Line Manager(s);
- Take account of gender equality and human rights aspects in the execution of tasks.

4. Essential Qualifications and Experience

- Successful completion of university studies of at least 3 years attested by a diploma OR a

Qualification in the National Qualifications Framework which is equivalent to level 6 in the European Qualifications Framework OR a qualification of the first cycle under the framework of qualifications of the European Higher Education Area, e.g. Bachelor's Degree, OR equivalent and attested police or/and military education or training or an award of an equivalent rank; AND a minimum of 5 years of relevant professional experience in the field of anti-corruption, after having fulfilled the education Requirements

5. Essential Knowledge, Skills and Abilities

- Excellent analytical skills
- Outstanding English drafting skills
- Legislative analysis skills;
- Political sensitivity, with the ability to exercise discretion, judgement and confidentiality when dealing with politicians and officers at every level;
- Good interpersonal and communication skills;
- Ability to work in a multi-cultural, multi-ethnic environment with sensitivity and respect for diversity;

6. Desirable Qualifications and Experience

- International experience, particularly in crisis areas with multinational and/or international organisations.

7. Desirable Knowledge, Skills and Abilities

- Knowledge and understanding of the institutional, legal and policy frameworks integrating the value of gender mainstreaming;
- Ukrainian and/or Russian language skills;
- Knowledge of the political, cultural and security situation of the Mission area and other areas within the same geopolitical region.