

<b>Position Name:</b> Senior Adviser on Innovation	<b>Employment Regime:</b> Seconded	
<b>Ref. Number:</b> UAO 052	<b>Location:</b> Kyiv	<b>Availability:</b> 3 Jan 2022
<b>Component/Department/Unit:</b> Operations/Governance Component/Good Governance & Digital Transformation and Innovation Unit/Digital Transformation & Innovation Team	<b>Security Clearance Level:</b> EU CONFIDENTIAL	<b>Open to Contributing Third States:</b> Yes

### 1. Reporting Line:

The Senior Adviser on Innovation reports to the Head of the Good Governance & Digital Transformation and Innovation Unit.

### 2. Main Tasks and Responsibilities:

- To identify opportunities and find solutions to enhance innovative policy making in Ukrainian law enforcement agencies, for instance by using techniques in psychology/behavioural science, foresight or nudging, with a focus on the Mission's areas of operations, priorities and cross-cutting issues;
- To advise civilian security sector counterparts on how to apply behavioural science to improve public policy and services;
- To assist in mainstreaming innovative working methods and techniques in Ukrainian law enforcement agencies;
- To provide expert input on innovation concepts/strategies/roadmaps within the civilian security sector;
- To assist in delivering research for innovative policy approaches within the civilian security sector, which may lead to specific projects;
- To support and advise the Heads of Field Offices in working and evaluation processes as well as on coordination and cooperation with other regional authorities, related Innovation;
- To prepare, chair and/or take part in briefings, roundtables or trainings related to innovation internally and externally;
- To operationalise the Mission mandate and tasks as set out in the planning documents and the Operational Implementation Framework (OIF) by advising and mentoring local counterpart(s) on the strategic and operational level as appropriate;
- To support the Mission's efforts in addressing areas of structural weaknesses in the performance and accountability of counterparts/institutions and to propose solutions for strengthening same;
- To provide analysis and recommendations to the local counterpart in the area of responsibility;
- To be embedded within the local institution, security permitting;
- To maintain necessary contacts and build relationships with relevant local counterparts;
- To ensure compliance with instruction/direction from Mission management;
- To coordinate activities with other relevant Mission staff, and where required, local and international interlocutors with regard to the civilian security sector;
- To design and deliver training, as appropriate;
- To travel within the Mission's area of operations as required.

### **3. General Tasks and Responsibilities:**

- To ensure timely reporting on activities within the field of responsibility as per planning documents, in particular progress and/or lack of progress;
- Take account of gender equality and human rights aspects in the execution of tasks;
- To identify opportunities and risks as well as lessons learned and best practices with regard to innovative methods with a focus on the civilian security sector;
- To undertake any other related task as requested by the Line Manager(s).

### **4. Essential Qualifications and Experience:**

- Successful completion of university studies of at least 4 years attested by a diploma **OR** a qualification in the National Qualifications Framework which is equivalent to level 7 in the European Qualifications Framework **OR** a qualification of the second cycle under the framework of qualifications of the European Higher Education Area, e.g. Master's Degree **OR** equivalent and attested police or/and military education or training or an award of an equivalent rank **AND**
- A minimum of 6 years of relevant professional experience in innovation or related fields, after having fulfilled the education requirements;
- Experience in conceptualizing and implementing innovation initiatives within the public sector.

### **5. Essential Knowledge, Skills and Abilities:**

- Strategic and operational planning skills, including impact and risk assessments;
- Advanced public policy making skills;
- Knowledge of innovative methods of policymaking;
- Innovative thinking;
- Ability to plan, multi-task and manage time effectively.

### **6. Desirable Qualifications and Experience:**

- Ability and proven experience in managing reforms in the public sector;
- Experience/knowledge of transforming or providing advice in advising on innovation in the public sector, especially the civilian security sector;
- Confident with data analysis and visualization;
- Demonstrated capacity in horizon scanning.

### **7. Desirable Knowledge, Skills and Abilities:**

- Knowledge of Ukraine and its policy making and implementation challenges;
- Knowledge of legal aspects in relation to the portfolio;
- Ukrainian or Russian language skills.