

SECONDED POSTS (14)

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| Position Name: Gender Adviser | Employment Regime: Seconded | |
| Ref. Number: NI 13 | Location: Niamey | Availability: 01 Dec 2021 |
| Component/Department/Unit: Chief of Staff Department | Security Clearance Level: No (as only access up to EU RESTRICTED required) | Open to Invited Third States: Yes |

1. Reporting Line:

The Gender Adviser reports to the Chief of Staff.

2. Main Tasks and Responsibilities:

- To act as the Mission focal point for gender and gender mainstreaming issues;
- To advise on gender and gender mainstreaming issues within the Mission as well as throughout the Mission's activities;
- To advise on the mechanisms to be established and used within the Mission for monitoring, implementing and evaluating relevant international instruments for gender equality and mainstreaming, including UN Security Council Resolutions on women, peace and security;
- To undertake systematic gender analysis of all aspects of the implementation of the Mission's mandate, including policy development, monitoring and reporting, data collection and staffing;
- In close coordination with the Mission's operational components, to advise on the promotion of gender equality and gender-sensitive policy amongst host state authorities and ensure that these aspects are incorporated in a coordinated and consistent manner in the Mission's Implementation Plan;
- To contribute to Mission's reporting and information flow on gender related aspects;
- To contribute, to identify and report on lessons learned and best practices within the field of gender.

3. General Tasks and Responsibilities:

- To contribute to Mission reporting in the area of competence;
- To support and contribute to the identification of lessons learnt and best practices in the area of competence;
- To take account of gender equality and human rights aspects in the execution of tasks;
- To perform any other tasks assigned by the line manager.

4. Essential Qualifications and Experience:

- Successful completion of university studies of at least 3 years attested by a diploma **OR** a qualification in the National Qualifications Framework which is equivalent to level 6 in the European Qualifications Framework **OR** a qualification of the first cycle under the framework of qualifications of the European Higher Education Area, e.g. Bachelor's Degree. The qualification should be in any of the fields of Social Sciences (e.g. Political Science, International Relations, Economics, Law, etc.) or Business Administration; **AND**
- A minimum of 5 years of relevant professional experience, after having fulfilled the education requirements;
- A minimum of 1-year experience in/ sound knowledge of gender and gender mainstreaming issues and tools, in particular in a post-conflict environment/ SSR process.

5. Essential Knowledge, Skills and Abilities:

- Analytical and advocacy skills on gender issues;
- Excellent inter-personal and negotiations skills;
- Ability to work under pressure and with multi-disciplinary and multicultural teams;
- Establish and maintains relationships with a board range of people to understand needs and gain support;
- Proactive in developing strategies to accomplish objectives;

- French language skills: minimum C1 (Proficient User);
- English language skills: minimum B2 (Independent User).

6. Desirable Qualifications and Experience: n/a

7. Desirable Knowledge, Skills and Abilities:

- Time management and ability to prioritise multiple tasks;
- Self-motivated person able to work without close supervision.