

Position Name: MAC Analyst	Employment Regime: Seconded	
Ref. Number: NI 14	Location: Niamey	Availability: 01 Dec 2021
Component/Department/Unit: Chief of Staff Department	Security Clearance Level: EU SECRET	Open to Invited Third States: No

1. Reporting Line:

The MAC (Mission Analysis Capability) Analyst reports to the Chief of Staff.

2. Main Tasks and Responsibilities:

- To support the structuring of Mission information flows with regard to the Mission's analytical needs;
- To operationalise HoM information and analysis requirements (identification, prioritization, planning, tasking);
- To use the Mission information and knowledge management system to process information from all Mission components and from accessible sources external to the Mission, especially coming from the liaison officers;
- To provide comprehensive and timely assessments of situations, events and developments, including contributions to early warning of potential threats and upcoming opportunities for mandate implementation;
- To provide analytical support to public surveys authorized by the HoM;
- To contribute to identifying and to map relevant entities requiring interconnectivity in support of the civilian CSDP Mission and key characteristics of the associated information flows, including timelines, accuracy, level of security, format (voice/text/imagery/video). This provides a generic view of the CSDP operational context and the communication needs of actors associated with it, both in the field and towards Brussels;
- To ensure liaison arrangements with similar capabilities of other organizations and entities operating in theatre, as deemed appropriate by HoM;
- To contribute to the Mission reports, ensuring the inclusion of relevant assessments;
- To disseminate MAC products internally and/or externally as directed by the HoM or his/her delegated person, and to ensure the security of the information handled by the MAC;
- To contribute to security and risk assessments conducted by the Mission, in liaison with the Mission Security Office;
- To contribute to develop and maintain MAC working methodology and relevant Standard Operating Procedures (SOPs).

3. General Tasks and Responsibilities:

- To contribute to Mission reporting in the area of competence;
- To support and contribute to the identification of lessons learnt and best practices in the area of competence;
- To take account of gender equality and human rights aspects in the execution of tasks;
- To perform any other tasks assigned by the line manager.

4. Essential Qualifications and Experience:

- Successful completion of university studies of at least 3 years attested by a diploma **OR** a qualification in the National Qualifications Framework which is equivalent to level 6 in the European Qualifications Framework **OR** a qualification of the first cycle under the framework of qualifications of the European Higher Education Area, e.g. Bachelor's Degree **OR** equivalent and attested police and/or military education or training or equivalent rank. The qualifications should be in Political Sciences, International Relations, Social Sciences or related field or equivalent police education; **AND**
- A minimum of 5 years of relevant professional experience, after having fulfilled the education requirements;
- Significant experience in the use of analytical IT packages and processes, including specific analytical software.

5. Essential Knowledge, Skills and Abilities:

- Excellent interpersonal skills and ability to work dynamically on his/her own initiative in a methodical manner.
- Proven skills in handling, processing and analysis of information from various sources;
- Ability to understand the cultural, social, economic, religious, political and other components of a crisis environment;
- Knowledge of Africa, especially the Sahel sub-region.
- French language skills: minimum C1 (Proficient User);
- English language skills: minimum C1 (Proficient User).

6. Desirable Qualifications and Experience:

- Previous experience in CSDP Missions or other international civilian deployment (EU, UN, OSCE) and/or cooperation in Africa;
- Interpersonal skills, ability to engage with senior officials, ability to work in a multicultural, multi-ethnic environment with sensitivity and respect for diversity;
- Highly resilient under mental pressure and willingness to work extra hours when required;
- Experience in matters relating to Africa, particularly with Niger and the other Sahel countries;
- Knowledge of the languages, history, and culture, social and administrative structures of the Sahel countries is an advantage.

7. Desirable Knowledge, Skills and Abilities: n/a