

Position Name: Ministerial Strategic and Policy Expert / CRC Member*	Employment Regime: Seconded	
Ref. Number: PA 03	Location: Ramallah	Availability: 4.1.2022
Component/Department/Unit: Police Advisory Section	Security Clearance Level: EU CONFIDENTIAL	Open to Contributing Third States: No

1. Reporting Line:

The Ministerial Strategic and Policy Expert reports to the Head of Police Advisory Section. This position is also a member of the Core Responsiveness Capacity, see specific tasks related to this below.

1. Main Tasks and Responsibilities:

1.1. Ministerial Strategic and Policy Expert

- To provide support in the research, preparation, development and delivery of MoI related initiatives outlined in the Mission Implementation Plan;
- To support the MoI and the Palestinian Civil Police (PCP) in strategic planning, including the development of their respective strategic plans;
- To advise and mentor counterparts on the effective implementation of the security sector reform;
- To ensure alignment of the Mission's strategic objectives with those of the MoI and PCP;
- To support the development of efficient organisational procedures and structures related to strategic planning;
- To work closely with other organisations supporting the MoI and the PCP and where appropriate take initiatives to coordinate donor activity;
- To support the MoI and PCP in clarifying the responsibilities and authority of the institutions;
- To support the MoI to further enhance its oversight and governance structures and processes;
- To promote coherence, cooperation and synergies with international partners;
- To ensure counterparts are cognisant of UNSR 1325 and safeguard human rights;
- To advise the Mission on MoI related matters.

1.2. Core Responsiveness Capacity Tasks and Responsibilities

- Members of the Core Responsiveness Capacity, when requested and approved by the CivOps Commander, are expected to:
 - Participate in the planning and start-up of missions, including Technical Assessment Missions and early deployment;
 - Support larger up/down scaling of missions or refocusing of mandates;
 - Participate in liquidation and closures of missions;
 - Act as a floater under the Exchange of staff policy;
 - Participate in the specific Core Responsiveness Capacity trainings and exercises;
 - Undertake any other tasks related to the Core Responsiveness Capacity as required;

* Staff selected for Core Responsiveness Capacity posts shall be aware that they may be requested to deploy at short notice from one Mission to another. Council Conclusion ST 14190 2017 and CivCom Advice ST 15805 2017 INIT EN.

- To operationalise the Mission mandate and tasks as set out in the planning documents and the Mission Implementation Plan (MIP) by advising and mentoring local counterpart(s) on the strategic and operational level as appropriate;
- To support the Mission's efforts in addressing areas of structural weaknesses in the performance and accountability of counterparts/institutions and to propose solutions for strengthening same;
- To be embedded within the local institution, security permitting;
- To maintain necessary contacts and build relationships with relevant local counterparts;
- To ensure compliance with instruction/direction from Mission management;
- To design and deliver training, as appropriate.

2. General Tasks and Responsibilities:

- To draft regular Mission reporting and other reports as appropriate, as well as briefings as requested;
- To contribute to lessons identified/learned identification;
- Take account of gender equality and human rights aspects in the execution of tasks;
- To undertake any other related task as requested by the Line Manager(s).

3. Essential Qualifications and Experience:

- Successful completion of university studies of at least 4 years attested by a diploma OR a qualification in the National Qualifications Framework which is equivalent to level 7 in the European Qualifications Framework OR a qualification of the second cycle under the framework of qualifications of the European Higher Education Area, e.g. Master's Degree OR equivalent and attested police or/and military education or training or an award of an equivalent rank AND
- A minimum of 6 years of relevant professional experience, at senior level, including experience of policing and/or working in a Ministry (Interior/Justice or other relevant field), after having fulfilled the education requirements.

4. Essential Knowledge, Skills and Abilities:

- Knowledge of policing, security sector reform and strategic planning methodology;
- Ability to be self-driven and results-oriented within the constraints of working in a complex environment;
- Sound understanding of Human Rights and Gender, including experience working in projects that integrate Human Rights and Gender mainstreaming and their added value for counterparts;
- Ability to establish and maintain contacts/coordination with other international and national stakeholders, operating in the theatre with similar goals;
- Ability to mentor and motivate local counterparts.

5. Desirable Qualifications and Experience:

- A minimum of 3 years of professional experience at management/coordination level;
- Experience working in a ministry/security sector institutions or other relevant field on a strategic level;
- Experience in monitoring and evaluation/performance management;
- Experience in a field Mission, with an International Organisation, an International NGO, a Development or Humanitarian Agency.

6. Desirable Knowledge, Skills and Abilities:

- Report drafting and organisational skills;
- Knowledge in Arabic.