

Position Name: Senior Adviser on Legal Reform	Employment Regime: Seconded	
Ref. Number: UAO 097	Location: Kyiv	Availability: 3 Feb 2022
Department/Component/Unit: Operations Department/ Rule of Law Component/ Prosecution and Judiciary Unit	Security Clearance Level: EU CONFIDENTIAL	Open to Contributing Third States: Yes

1. Reporting Line

The Senior Adviser on Legal Reform reports to the Head of Prosecutorial and Judiciary Unit.

2. Main Tasks and Responsibilities

- To provide strategic advice and assistance to relevant Ukrainian partners in developing a legal/regulatory framework in accordance with the agreed policies, guidelines and best practices and in coordination with other international actors and stakeholders;
- To assist the relevant Ukrainian authorities in identifying and analysing Security Sector Reform (SSR) related legislative needs, challenges, options and solutions;
- To advise the Ukrainian authorities in the harmonisation of SSR and associated legislation;
- To analyse Ukrainian (draft) legislation, international and EU standards and EU Members State legislation, draft legal analysis, memoranda and opinions;
- To develop comments to Ukrainian (draft) legislation and to draft specific legal provisions and legislation of EU countries pertaining to specific areas of SSR reform;
- To provide expertise to strengthen capabilities in legislative drafting, including advanced legal expertise, analysis and advice on related Ukrainian legislation pertaining to Civilian Security Sector Reform (CSSR);
- To identify and advise the relevant Ukrainian partners on the capacity and training opportunities in the legal reform and legislative drafting field;
- To design and deliver training, as appropriate.

3. General Tasks and Responsibilities

- To identify and report on lessons learned and best practices related to legal reform;
- To contribute and ensure timely reporting on legal reform related activities;
- To take account of gender equality and human rights aspects in the execution of tasks;
- To undertake any other related tasks as requested by the Line Manager(s).

4. Essential Qualifications and Experience

- Successful completion of university studies of at least 4 years attested by a diploma **OR** a qualification in the National Qualifications Framework which is equivalent to level 7 in the European Qualifications Framework **OR** a qualification of the second cycle under the framework of qualifications of the European Higher Education Area, e.g. Master's Degree. The qualification should be in Law; **AND**
- A minimum of 6 years of relevant professional experience, out of which a minimum of 3 years of experience in legislative frameworks and legal drafting, after having fulfilled the education requirements,

5. Essential Knowledge, Skills and Abilities

- Ability to mentor and motivate local counterparts;
- Knowledge of legislative procedures.

6. Desirable Qualifications and Experience

- Experience of designing and delivering training;
- Experience in the following: parliamentary process; international law, procedural law, administrative law, criminal law, contract law and labour law;
- Experience in project management;
- Understanding of Ukrainian law.

7. Desirable Knowledge, Skills and Abilities

- Ukrainian or Russian language skills.