

COST-FREE**Seconded National Expert****Delegation of the European Union to Turkey (Ankara)****AD level post****Job No 271569****We are:**

The European External Action Service (EEAS) supports the High Representative in the exercise of his mandate to conduct and implement an effective and coherent EU Common Foreign and Security Policy (CFSP), of representing the EU and of chairing the Foreign Affairs Council. It also supports the High Representative in his capacity as Vice-President of the Commission with regard to his responsibilities within the Commission in the external relations field including the coordination of other aspects of the EU's external action. The EEAS works in close cooperation with the General Secretariat of the Council, the services of the Commission and the Secretariat General of the European Parliament.

We propose:

The position of Seconded National Expert (Policy Officer on foreign policy aspects of migration and international organisations) at the **EU Delegation to Turkey (Ankara)** as a “cost free” secondment, i.e. salary, insurances, accommodation, schooling and other costs are to be paid by the EU MS as appropriate.

Overall purpose : Cover policy issues, in particular foreign policy aspects of migration and international organisations

We are looking for:

The European External Action Service (EEAS) is seeking a highly motivated colleague (SNE) to occupy the post of Seconded National Expert (SNE) to the **EU Delegation to Turkey (Ankara)**.

The expert will assist / contribute:

- Follow, assess and report on aspects of Turkish foreign policy related to migration and international organisations (UN, CoE, OSCE, OIC).
- Develop and maintain contacts with relevant Turkish authorities and EUMS Embassies, colleagues in EUD, Brussels and other EUDs related to the areas above
- Follow closely and assist EUD Management with respect to horizontal policy issues. In particular, assist EUD management in developing Lines to Take for the HoD on relevant subjects
- Support colleagues in preparing contributions to Country Report, in relevant subjects, and other reporting requirements
- Other tasks to be assigned by EUD Management in function of EUD requirements..
- Coordination with colleagues in the Political Section and across the EU Delegation

Legal basis:

This vacancy is to be filled in accordance with EEAS Decision of the High Representative of the Union for Foreign Affairs and Security Policy Decision HR DEC (2014)01 of 04/02/2014 establishing the rules applicable to National Experts seconded to the European External Action Service.

Eligibility criteria:

Candidates must:

- a) Be drawn from public administrations in Member States, from international organisations or, only in exceptional cases and with prior authorisation from other sources;
- b) Have at least three years' full-time experience of administrative, scientific, technical, advisory or supervisory functions equivalent to those of function groups AD or AST as defined in the Staff Regulations of Officials of the European Union and the Conditions of Employment of other servants of the Union¹ or, where justified in the interests of the service, professional training of an equivalent level.
- c) Have a thorough knowledge of one Union language and a satisfactory knowledge of a second language for the performance of his/her duties.
- d) Have a security clearance of minimum level **EU-SECRET** for the functions that he/she will carry out.
- e) Remain in the service of the employer throughout the period of secondment and shall be paid by that employer.
- f) Remain subject to the social security legislation applicable to the public administration, international administration or entity which employs the SNE and which will assume responsibility for expenses incurred abroad. In case of posting to an EU Delegation, the employer certifies that the SNE is covered for medical expenses incurred at the place of secondment, as well as costs of repatriation on health grounds throughout the full period of secondment
- g) Ensure that there is no conflict of interest and that they will, at all times, safeguard the independence and coherence of EU foreign policy as well as the integrity and confidentiality of EU documentation, information and procedures.

Selection criteria:

Candidates should:

A. Professional knowledge

- Minimum 3 years of experience, ideally in the field of international relations.
- Must be able to build strong interpersonal relations with colleagues of EUDEL, EUMS and the Turkish Turkish Administration.

B. Skills

- Capacity to work and communicate under time constraints in an international diplomatic, multilingual and multicultural environment. Capacity to communicate technical or specialised information and to advise senior members of government, or diplomatic actors as well as civil society and security actors. Ability to work within the digital context and strategic communications are assets.
- Teamwork, coordination and communication skills as well as a flexible and hands on attitude.
- Experience in leading strategic policy development processes; solid analytical capability as well as drafting and reporting skills. Rapid grasp of problems and capacity to identify issues and solutions. Experience in negotiations

C. Security

HEAT (Hostile Environment Awareness Training) training is **recommended** for this posting

D. Health

The SNE must be fully vaccinated against Covid-19

¹ Staff Regulations of Officials (SR) and the Conditions of Employment of Other Servants of the European Union (CEOS). For reference, see: <https://eur-lex.europa.eu/legal-content/EN/TXT/?qid=1570023902133&uri=CELEX:01962R0031-20190101>

E. Languages

Fluent in English. Knowledge of Turkish is an asset.

F. Personal Qualities

Dynamic. Motivated and flexible personality that is able to work proactively and in teams within a multi-cultural environment.

G. Equal opportunities

- The EEAS is committed to an equal opportunities policy for all its employees and applicants for employment. As an employer, the EEAS is committed to promoting gender equality and to preventing discrimination on any grounds. It actively welcomes applications from all qualified candidates from diverse backgrounds and from the broadest possible geographical basis amongst the EU Member States. We aim at a service that is truly representative of society, where each staff member feels respected, is able to give their best and can develop their full potential.
- Candidates with disabilities are invited to contact (SNE-Delegations@eeas.europa.eu) in order to accommodate any special needs and provide assistance to ensure the possibility to pass the selection procedure in equality of opportunities with other candidates. If a candidate with a disability is selected for a vacant post, the EEAS is committed to providing reasonable accommodation in accordance with Art 1d.4 of the Staff Regulations.

H. Conditions of secondment

SNEs shall remain in the service of their employer throughout the period of secondment and shall continue to be paid by that employer.

Duration of the secondment: 2 years (possibility of extension)

The EEAS will cover security and missions costs incurred by the SNE posted in the EU Delegation.

Other costs such as removal costs, salary, insurance, accommodation, schooling, etc. shall not be covered by the EEAS.

Available: immediately

For further information, please contact: SNE-DELEGATIONS@eeas.europa.eu