

<b>Position Name:</b> Penitentiary Adviser	<b>Employment Regime:</b> Seconded	
<b>Ref. Number:</b> PAS 17	<b>Location:</b> Ramallah	<b>Availability:</b> As soon as possible
<b>Component/Department/Unit:</b> Police Advisory Section	<b>Security Clearance Level:</b> EU Confidential	<b>Open to Contributing Third States:</b> Yes

**1. Reporting Line:**

The Penitentiary Adviser reports to the Head of Police Advisory Section.

**2. Main Tasks and Responsibilities:**

- To operationalise the Mission mandate and tasks as set out in the planning documents and the Mission Implementation Plan by advising and mentoring local counterparts on the strategic and operational level;
- To support the Mission to address areas of structural weaknesses in the performance and accountability of counterparts/institutions and propose relevant solutions;
- To provide analysis and recommendations to the local counterpart in the area of responsibility;
- To be embedded within the local institution, security permitting;
- To ensure timely reporting on activities as per planning documents;
- To maintain necessary contacts and build relationships with relevant local counterparts;
- To liaise closely with other Mission horizontal advisers;
- To design and deliver training;
- To support the development of the Palestinian Civil Police Correction and Rehabilitation Center Department on the spectrum of their activities, to operate in a manner consistent with international prison and human rights standards;
- To be the key interlocutor with the Palestinian Civil Police Correction and Rehabilitation Center Department;
- To develop policies in line with the local institutions.

**3. General Tasks and Responsibilities:**

- To identify and report on lessons learned and best practices within the respective area of responsibility;
- To contribute and ensure timely reporting on activities within the respective area of responsibility;
- To take account of gender equality and human rights aspects in the execution of tasks;
- To undertake any other related tasks as requested by the Line Manager(s).

**4. Essential Qualifications and Experience:**

- Successful completion of university studies of at least 3 years attested by a diploma OR a qualification in the National Qualifications Framework which is equivalent to level 6 in the European Qualifications Framework OR a qualification of the first cycle under the framework of qualifications of the European Higher Education Area, e.g. Bachelor's Degree OR equivalent and attested police and/or military education or training; AND
- A minimum of 5 years of relevant professional experience, after having fulfilled the education requirements.

**5. Essential Knowledge, Skills and Abilities:**

- Ability to mentor, advise and motivate local counterparts;
- Experience of designing and delivering training;
- Ability to adopt a strategic and pragmatic approach to the development of a prison system;

**6. Desirable Qualifications and Experience:**

- International experience, particularly in crisis areas with multinational and international organisations;

- Experience and in-depth knowledge of prison management, with substantial insight in all facets of the job;

**7. Desirable Knowledge, Skills and Abilities:**

- C1/C driving licence and ability of driving 4x4 vehicles.