

Position Name: Adviser/Trainer on Good Governance	Employment Regime: Seconded	
Ref. Number: LVO 007	Location: Lviv	Availability: 1 June 2023
Department/Component/Unit: Operations Department /Field Office	Security Clearance Level: EU CONFIDENTIAL	Open to Contributing Third States: Yes

1. Reporting Line:

The Adviser/Trainer on Good Governance reports to the Head of Field Office.

2. Main Tasks and Responsibilities:

- To operationalise the Mission mandate and tasks as set out in the planning documents and the Mission Implementation Plan, by advising and mentoring local counterparts at the strategic and operational level;
- To support the Mission to address areas of structural weaknesses in the performance and accountability of counterparts/institutions, and to propose relevant solutions;
- To provide analysis and recommendations to local counterparts in the area of responsibility;
- To be embedded within the local institution, security permitting;
- To ensure timely reporting on activities as per planning documents;
- To maintain necessary contacts and build relationships with relevant local counterparts;
- To liaise closely with other Mission horizontal advisers;
- To design and deliver trainings;
- To support the development of Law Enforcement Agencies (LEAs) in the field of good governance, through activities aimed at sustaining a constructive dialogue with Civil Society Organisations (CSOs);
- To be the key interlocutor with relevant CSOs, LEAs, and regional and local administration;
- Together with relevant experts in the Mission's Field Offices support the establishment of a systematic and sustainable dialogue amongst CSOs, LEAs, and regional and local administration;
- To identify (map) CSOs engaged in civilian security and safety matters;
- To support the Field Office's contributions to the Mission's internal and external reporting;
- To ensure close coordination and cooperation with other Teams/Units/Components, especially the HQ's Good Governance Unit;
- To identify, analyse, and disseminate information on all regional/local good governance activities within her/his area of responsibility.

3. General Tasks and Responsibilities:

- To identify and report on lessons learned and best practices within the respective area of responsibility;
- To contribute and ensure timely reporting on activities within the respective area of responsibility;
- To take account of gender equality and human rights mainstreaming in the execution of tasks;
- To undertake any other related tasks as requested by the Line Manager(s).

4. Essential Qualifications and Experience:

- Successful completion of university studies of at least 3 years attested by a diploma OR a qualification in the National Qualifications Framework which is equivalent to level 6 in the European Qualifications Framework OR a qualification of the first cycle under the framework of qualifications of the European Higher Education Area, e.g. Bachelor's Degree. The qualification should be in any of the fields of Social Sciences (e.g. Political Science, International Relations, Law, Economics etc.), Business Administration/Management or a related field of expertise; AND
- A minimum of 5 years of relevant professional experience, after having fulfilled the education requirements.

5. Essential Knowledge, Skills and Abilities

- Ability to mentor, advise, and motivate local counterparts;
- Experience of designing and delivering training;
- Knowledge of good governance;
- Experience in civil society outreach.

6. Desirable Qualifications and Experience

- Experience in international work/missions/projects to support host state reforms in the area of Security Sector Reform/Rule of Law;
- Relevant training qualification from a recognised institute;
- Project management experience in the Civilian Security Sector;
- International experience, particularly in crisis areas with multinational and international organisations.

7. Desirable Knowledge, Skills and Abilities

- Knowledge and understanding of the institutional, legal, and policy frameworks integrating the value of gender mainstreaming;
- Ukrainian and/or Russian language skills.