

<b>Position Name:</b> Head of International Crimes Component	<b>Employment Regime:</b> Seconded	
<b>Ref. Number:</b> UAO 035	<b>Location:</b> Kyiv/Countrywide	<b>Availability:</b> 1 June 2023
<b>Component/Department/Unit:</b> Operations/International Crimes Component	<b>Security Clearance Level:</b> EU SECRET	<b>Open to Contributing Third States:</b> No

#### **1. Reporting Line:**

The Head of the International Crimes Component reports to the Head of Operations.

#### **2. Main Tasks and Responsibilities:**

- To operationalise the Mission mandate and tasks as set out in the planning documents and the Mission Implementation Plan by advising and mentoring local counterparts on the strategic and operational level;
- To support the Mission to address areas of structural weaknesses in the performance and accountability of counterparts/institutions and propose relevant solutions;
- To provide analysis and recommendations to the local counterpart in the area of responsibility;
- To be embedded within the local institution, security permitting;
- To ensure timely reporting on activities as per planning documents;
- To maintain necessary contacts and build relationships with relevant local counterparts;
- To liaise closely with other Mission horizontal advisers;
- To design and deliver training;
- To support the development of the local institution such as the Office of the Prosecutor General, the National Police, the State Bureau of Investigations and the State Security Service in the field of investigation/prosecution of International Crimes through strategic advice and training;
- To be the key interlocutor with the Office of the Prosecutor General, the National Police, the State Bureau of Investigations and the State Security Service
- To develop policies in line with the local institutions such as the Office of the Prosecutor General, the National Police, the State Bureau of Investigations and the State Security Service;
- To work in close coordination with the Deputy Lead Coordinator of the Atrocity Crimes Advisory Group, a group comprised of the EU, the US and the UK that aims to coordinate support to the Office of the Prosecutor General on the prosecution of International Crimes;
- To oversee and follow up on review of legislation in accordance with International Humanitarian Law and International Criminal Law.

#### **3. General Tasks and Responsibilities:**

- To identify and report on lessons learned and best practices within the area of responsibility;
- To contribute and ensure timely reporting on activities within the area of responsibility;
- To take account of gender equality and human rights aspects in the execution of tasks;
- To undertake any other related tasks as requested by the Line Manager(s).

#### **4. Essential Qualifications and Experience:**

- Successful completion of university studies of at least 4 years attested by a diploma OR a qualification in the National Qualifications Framework which is equivalent to level 7 in the European Qualifications Framework OR a qualification of the second cycle under the

framework of qualifications of the European Higher Education Area, e.g. Master's Degree OR equivalent and attested police and/or military education or training or an award of an equivalent rank; AND

- A minimum of 7 years of relevant professional experience, after having fulfilled the educational requirements, out of which a minimum of 3 years at coordination/management level.

**5. Essential Knowledge, Skills and Abilities:**

- Ability to exercise collaborative, sound and effective leadership;
- Ability to manage, mentor and motivate a professionally diversified and multicultural team;
- Ability to establish, plan, and review priorities;
- Ability to communicate and engage with senior officials and governmental decision makers;
- Ability to represent the Mission at the highest levels of local counterparts.

**6. Desirable Qualifications and Experience:**

- Master's degree in management, business administration or other related subjects, or international/national certificate/diploma in management/leadership;
- Management experience in an international organisation operating in a conflict or immediate post-conflict situation;
- Experience in strategic analysis, planning and reporting as well as a sound understanding of strategic and operational considerations;
- Managerial track record, including in change management and programme/project delivery;
- International experience, particularly in crisis area with multinational or international organisations.

**7. Desirable Knowledge, Skills and Abilities:**

- Knowledge of the political, cultural and security situation of the Mission's area and other areas within the same geopolitical region;
- Knowledge of Public Administration organisation at managerial level in a relevant service within the Civilian Security Sector of a Member State;
- Ukrainian and/or Russian language skills.