

Position Name: National and State Security Adviser/Trainer	Employment Regime: Seconded	
Ref. number: UAO 133	Location: Kyiv	Availability: 1 Aug 2023
Department/Component/Unit: Operations/National and State Security Unit	Security Clearance Level: EU CONFIDENTIAL	Open to Contributing Third States: Yes

1. Reporting Line

The National and State Security Adviser/Trainer reports to the Head of National and State Security Unit.

2. Main Tasks and Responsibilities

- To operationalise the Mission mandate and tasks as set out in the planning documents and the Mission Implementation Plan by advising and mentoring local counterparts on the strategic and operational level;
- To support the Mission to address areas of structural weaknesses in the performance and accountability of counterparts/institutions and propose relevant solutions;
- To provide analysis and recommendations to the local counterpart in the area of responsibility;
- To contribute to the Mission's internal and external reporting against benchmarking, assess the consistency and sustainability of the Mission's activities in the area of responsibility and provide recommendations for improvement;
- To maintain necessary contacts and build relationships with relevant local counterparts;
- To liaise closely with other Mission horizontal advisers;
- To design and conduct Mission direct training activities according to the Mission Implementation Plan (MIP), related training plan and agreed external training curricula.
- To support the development of the Ukrainian counterparts, notably the Security Service of Ukraine (SSU), the Foreign Intelligence Service of Ukraine (FISU), and the National Security and Defence Council of Ukraine (NSDC) in the field of advising and support NSDC, SSU, and FISU in improving their intelligence analyses and management capabilities as well as improving its decision-making process toward an intelligence-based model;
- To provide strategic advice and assistance to the above counterparts and relevant parliamentary committees, in close coordination and cooperation with other international stakeholders, including the EUDEL, NATO and the US Embassy;
- To deliver Mission's advice on key strategies and reform initiatives relating to intelligence and security issues, including Ukraine's National Security Strategy and its sectoral strategies, the SSU reform strategy, and the draft SSU-law and related laws;
- To advise and support on internal and external oversight, including on the establishment of a Parliamentary Oversight Committee;
- To render support to relevant Ukrainian counterparts on digitalisation;
- To support the development of the SSU's and FISU's capability to counter hybrid threats information operations, open source intelligence, human intelligence and financial intelligence, intelligence-, operational-, tactical- and strategic analysis, counter terrorism and counter intelligence;

- To advise and support relevant Ukrainian partners in implementing externally funded projects/initiatives in his/her field of expertise.

3. General Tasks and Responsibilities

- To contribute and ensure timely reporting on activities related to national and state security;
- To identify and report on lessons learned and best practices on aspects related to national and state security;
- Take account of gender equality and human rights aspects in the execution of tasks;
- To undertake any other related task as requested by the Line Manager(s).

4. Essential Qualifications and Experience

- Successful completion of university studies of at least 3 years attested by a diploma OR a qualification in the National Qualifications Framework which is equivalent to level 6 in the European Qualifications Framework OR a qualification of the first cycle under the framework of qualifications of the European Higher Education Area, e.g. Bachelor's Degree OR equivalent and attested police and/or military education or training or an award of an equivalent rank; AND
- A minimum of 5 years of relevant professional experience, after having fulfilled the education requirements.

5. Essential Knowledge, Skills and Abilities

- Professional training qualifications from a recognised institute;
- Ability to mentor, advise and motivate local counterparts;
- Experience of designing and delivering training;
- Knowledge of international work/missions/projects to support host state reforms in the area of Security Sector/Rule of Law.

6. Desirable Qualifications and Experience

- International experience, particularly in crisis areas with multinational and international organisations.

7. Desirable Knowledge, Skills and Abilities

- Knowledge and understanding of the institutional, legal and policy frameworks integrating the value of gender mainstreaming;
- Ukrainian and/or Russian language skills.