

Position Name: Adviser/Trainer on Criminal Investigations	Employment Regime: Seconded	
Ref. Number: LVO 004	Location: Lviv	Availability: ASAP
Component/Department/Unit: Operations Department/ Field Office	Security Clearance Level: EU CONFIDENTIAL	Open to Contributing Third States: Yes

1. Reporting Line:

The Adviser/Trainer on Criminal Investigations reports to the Head of Field Office Lviv.

2. Main Tasks and Responsibilities:

- To operationalise the Mission mandate and tasks as set out in planning documents and in the Mission Implementation Plan by advising and mentoring local counterparts on the strategic and operational level;
- To support the Mission to address areas of structural weaknesses in the performance and accountability of counterparts/institutions, and propose relevant solutions;
- To provide analysis and recommendations to the local counterpart in the area of responsibility;
- To be embedded within the local institution, security permitting;
- To ensure timely reporting on activities as per planning documents;
- To maintain necessary contacts and build relationships with relevant local counterparts;
- To liaise closely with other Mission horizontal advisers;
- To design and deliver training;
- To support the development of the local law enforcement agencies in the field of criminal investigations, including cross-border organised crime related cases through mentoring and advising;
- To be the key local interlocutor with the Heads of regional law enforcement agencies and other key partners on criminal investigations;
- To develop policies with local institutions;
- To advice local Ukrainian counterparts regarding all training-related issues in criminal investigations, such as need assessments for trainings, development of curricula, Training- of-Trainers concepts, etc.
- To manage and lead projects on criminal investigations.

3. General Tasks and Responsibilities:

- To identify and report on lessons learned and best practices within the respective area of responsibility;
- To contribute and ensure timely reporting on activities within the respective area of responsibility;
- To take account of gender equality and human rights aspects in the execution of tasks;
- To undertake any other related tasks as requested by the Line Manager(s).

4. Essential Qualifications and Experience:

- Successful completion of university studies of at least 3 years attested by a diploma OR a qualification in the National Qualifications Framework which is equivalent to level 6 in the European Qualifications Framework OR a qualification of the first cycle under the framework of qualifications of the European Higher Education Area, e.g. Bachelor's Degree OR equivalent and attested police and/or military education or training or an award of an equivalent rank; AND
- A minimum of 5 years of relevant professional experience, after having fulfilled the education requirements.

5. Essential Knowledge, Skills and Abilities:

- Ability to mentor and motivate local counterparts;
- In-depth knowledge in the criminal investigations field;
- Extensive knowledge and experience on cross-border/organised crime investigations;
- Professional training qualification/certification from a recognised institute/academy;
- Knowledge of designing and implementing training materials, including the development of manuals, tools, and conducting interactive capacity-building activities;
- Knowledge of Management/Leadership training design, methods and delivery.

6. Desirable Qualifications and Experience:

- Experience of designing and delivering training;
- International experience, particularly in crisis areas with multinational and/or international organisations.

7. Desirable Knowledge, Skills and Abilities:

- Ukrainian and/or Russian language skills.