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| Position Name: Senior Adviser on Cybercrime | Employment Regime: Seconded | |
| Ref. Number: UAO 112 | Location: Kyiv | Availability: ASAP |
| Department/Component/Unit: Operations /Rule of Law and Organised Crime Component/Organised Crime Unit | Level of Security Clearance: NOT REQUIRED | Open to Contributing Third States: NO |

1. Reporting Line:

The Senior Adviser on Cybercrime reports to the Head of Organised Crime Unit.

2. Main Tasks and Responsibilities:

- To operationalise the Mission mandate and tasks as set out in the planning documents and the Mission Implementation Plan by advising and mentoring local counterpart on the strategic and operational level;
- To support the Mission to address areas of structural weaknesses in the performance and accountability of counterparts/institutions and propose relevant solutions;
- To provide analysis and recommendations to the local counterpart in the area of responsibility;
- To be embedded within the local institution, security permitting;
- To maintain necessary contacts and build relationships with relevant local counterparts;
- To liaise closely with other horizontal advisers;
- To design and deliver training;
- To support the development of the Ministry of Interior and Cyber Department of National Police of Ukraine in the field of combating cybercrime through activities such as advice on draft legislation, policies, strategies, standard operational procedures, international cooperation, inter-agency cooperation;
- To be the key interlocutor with the Ministry of Interior and Cyber Crime Department of the National Police of Ukraine;
- To develop policies in line with the local institutions (Ministry of Interior and Cyber Crime Department of National Polic of Ukraine).

3. General Tasks and Responsibilities:

- To identify and report on lessons learned and best practices within the respective area of responsibility;
- To contribute and ensure timely reporting on activities within the respective area of responsibility;
- To take account of gender equality and human rights aspects in the execution of tasks;
- To undertake any other related tasks as requested by the Line Manager(s).

4. Essential Qualifications and Experience:

- Successful completion of university studies of at least 4 years attested by a diploma OR a qualification in the National Qualifications Framework which is equivalent to level 7 in the European Qualifications Framework OR a qualification of the second cycle under the framework of qualifications of the European Higher Education Area, e.g. Master's Degree; OR police or military equivalent education or training and rank; AND
- A minimum of 6 years of relevant professional experience, after having fulfilled the education requirements.

5. Essential Knowledge, Skills and Abilities:

- Ability to mentor, advise and motivate local counterparts;
- Experience of designing and delivering training;

- Knowledge of and operational experience with combating and investigating cyber-crime;
- Experience with providing advice on strategies, policies and procedures and legislation related in cybercrime;

6. Desirable Qualifications and Experience:

- Experience of designing and delivering training;
- Experience in project management;
- International experience, particularly in crisis areas with multinational and/or international organisations;

7. Desirable Knowledge, Skills and Abilities:

- Ukrainian and/or Russian language.