

<b>Position Name:</b> Senior Adviser on Legal Reform	<b>Employment Regime:</b> Seconded	
<b>Ref. Number:</b> UAT 027	<b>Location:</b> Kyiv	<b>Availability:</b> 01 Sep 2026
<b>Component/Department/Unit:</b> Operations/Rule of Law and Organised Crime Component/Rule of Law Unit	<b>Security Clearance Level:</b> NOT REQUIRED	<b>Open to Contributing Third States:</b> NO

### 1. Reporting Line:

The Senior Adviser on Legal Reform reports to the Head of Rule of Law Unit.

### 2. Main Tasks and Responsibilities:

- To operationalise the Mission mandate and tasks as set out in the planning documents and the Mission Implementation Plan by advising and mentoring local counterparts on the strategic and operational level;
- To support the Mission to address areas of structural weaknesses in the performance and accountability of counterparts/institutions and propose relevant solutions;
- To provide analysis and recommendations to the local counterpart in the area of responsibility;
- To be embedded within the local institution, security permitting;
- To maintain necessary contacts and build relationships with relevant local counterparts;
- To liaise closely with other horizontal advisers;
- To design and deliver training and support on the organisation of workshops for local counterparts;
- To support the development of the local institution such as Public Prosecution Office, Ministry of Internal Affairs (MoIA), Ministry of Justice, Verkhovna Rada in the field of civilian security sector reform including supporting them in drafting legislation in line with EU standards;
- To be the key interlocutor with the Public Prosecution Office, MoIA, Ministry of Justice and other;
- To provide analysis of compliance with international and EU legal standards and support Ukrainian authorities with drafting legislation in line with international and EU standards with particular focus on SSR and criminal justice, and the analysis of comparative laws and studies, etc.;
- To develop comments and provide comparative studies to Ukrainian (draft) legislation and to draft specific legal provisions as required to align the legislation with international and EU legal standards particularly in the area of SSR and criminal justice;
- To assist and/or take part in working groups and committees formed by Ukrainian authorities to review legislation for compliance with EU standards;
- To identify and advise the relevant Ukrainian partners on the capacity and training opportunities in the legal reform and legislative drafting field.

### 3. General Tasks and Responsibilities:

- To identify and report on lessons learned and best practices within the respective area of responsibility;
- To contribute and ensure timely reporting on legal reform related activities;
- To take account of gender equality and human rights aspects in the execution of tasks;
- To undertake any other related tasks as requested by the Line Manager(s).

### 4. Essential Qualifications and Experience:

- Successful completion of university studies of at least 4 years attested by a diploma OR a qualification in the National Qualifications Framework which is equivalent to level 7 in the European Qualifications Framework OR a qualification of the second cycle

under the framework of qualifications of the European Higher Education Area, e.g. Master's Degree; OR police or military equivalent education or training and rank; AND

- A minimum of 6 years of relevant professional experience, after having fulfilled the education requirements.

**5. Essential Knowledge, Skills and Abilities:**

- Ability to mentor, advise and motivate local counterparts;
- Experience of designing and delivering training;
- Knowledge of EU legal standards and best practices in the area of civilian security sector, combating organised crime, criminal justice and cooperation in criminal justice matters;
- Knowledge of EU standards, methodology and techniques of legal drafting in a process of bringing national legislation in line with EU standards;
- Legal drafting skills.

**6. Desirable Qualifications and Experience:**

- Practical experience from national or international level with supporting national authorities in the process of drafting of legislation in compliance with EU legal standards in the area of security sector reform, combating organised crime and criminal justice
- Experience in parliamentary process, international law, procedural law, administrative law, criminal law, contract law and labour law, developing legislation and legislative drafting;
- International experience, particularly in crisis areas with multinational and/or international organisations.

**7. Desirable Knowledge, Skills and Abilities:**

- Understanding of Ukrainian law and Ukrainian law-making processes;
- Knowledge of the political, cultural and security situation of the Mission area and other areas within the same geopolitical region.