

Position Name: Senior Adviser on Prosecution (Management)	Employment Regime: Seconded	
Ref. Number: UAO 092	Location: Kyiv	Availability: 19 May 2026
Component/Department/Unit: Operations/Rule of Law & Organised Crime Component/Rule of Law Unit	Security Clearance Level: EU CONFIDENTIAL	Open to Contributing Third States: NO

1. Reporting Line:

The Senior Adviser on Prosecution (Management) reports to the Head of Rule of Law Unit.

2. Main Tasks and Responsibilities:

- To operationalise the Mission mandate and tasks as set out in the planning documents and the Mission Implementation Plan by advising and mentoring local counterpart on the strategic and operational level;
- To support the Mission to address areas of structural weaknesses in the performance and accountability of counterparts/institutions and propose relevant solutions;
- To provide analysis and recommendations to the local counterpart in the area of responsibility;
- To be embedded within the local institution, security permitting;
- To maintain necessary contacts and build relationships with relevant local counterparts;
- To liaise closely with other horizontal advisers;
- To design and deliver training;
- To support the development of the Ukrainian Prosecutor General's Office, Public Prosecution Offices and nominal prosecutorial offices of self-governance in the field of institutional reforms in line with the recommendations of GRECO and respective requirements of the Ukraine Facility Plan and Rule of Law Roadmap.
- To be the key interlocutor with the Prosecutor General's Office, Public Prosecution Offices, Council of Prosecutor and Qualification and Disciplinary Commission of Prosecutors;
- To develop policies in line with the local institutions on institutional reforms of prosecutorial self-governance in line with the recommendations of GRECO and respective requirements of the Ukraine Facility Plan and Rule of Law Roadmap.

3. General Tasks and Responsibilities:

- To identify and report on lessons learned and best practices within the respective area of responsibility;
- To contribute and ensure timely reporting on activities within the respective area of responsibility;
- To take account of gender equality and human rights aspects in the execution of tasks;
- To undertake any other related tasks as requested by the Line Manager(s).

4. Essential Qualifications and Experience:

- Successful completion of university studies of at least 4 years attested by a diploma OR a qualification in the National Qualifications Framework which is equivalent to level 7 in the European Qualifications Framework OR a qualification of the second cycle under the framework of qualifications of the European Higher Education Area, e.g. Master's Degree. AND
- A minimum of 6 years of relevant professional experience, out of which a minimum of 3 years of experience in prosecution related processes, after having fulfilled the educational requirements.

5. Essential Knowledge, Skills and Abilities:

- Ability to manage, mentor and motivate a professionally diversified and multicultural team;
- Ability to communicate and engage with senior officials and governmental decision makers;
- Knowledge of prosecution service.

6. Desirable Qualifications and Experience:

- Experience in project management;
- Expertise in financial crimes, international legal cooperation and/or prosecution reform;
- International experience, particularly in crisis areas with multinational and international organisations.

7. Desirable Knowledge, Skills and Abilities:

- Ukrainian and/or Russian language.