

Position Name: Senior Adviser on National Resilience / Whole-of-Government Approach	Employment Regime: Seconded	
Ref. Number: ARMP 27	Location: Yerevan	Availability: ASAP
Component/Department/Unit: Operations / Strategic Advisory Unit	Security Clearance Level: NOT REQUIRED	Open to Contributing Third States: NO

1. Reporting Line:

The Senior Adviser on National Resilience / Whole-of-Government Approach reports to the Head of the Strategic Advisory Unit.

2. Main Tasks and Responsibilities:

- To operationalise the Mission mandate and tasks as set out in the planning documents and the Mission Implementation Plan (MIP) by advising and mentoring local counterparts on the strategic and operational level as appropriate;
- To provide analysis and recommendations to the local counterpart in the area of responsibility;
- To be embedded within the local institution, when and where relevant, security permitting;
- To ensure timely reporting on activities within the field of responsibility as per planning documents, in particular progress and/or lack of progress;
- To maintain necessary contacts and build relationships with relevant local counterparts;
- To ensure compliance with instruction/direction from Mission management;
- To liaise closely with other Advisers as appropriate;
- To support Armenian authorities in development of national strategies and action plans on countering hybrid threats;
- To provide advice on fostering a whole-of-government and whole-of-society approach;
- To advise Armenian authorities with a view to promoting a coordinated approach between ministries and agencies across domains and to prepare recommendations on how to improve resilience and response in the context of hybrid threats;
- To provide advice on strengthening inter-institutional coordination, including by providing advice on coordination, procedures and communication channels as well as relevant methodologies and standard operating procedures;
- To support the operationalisation of inter-institutional mechanisms into institutionalised formats by providing advice in regard to the process (Standard Operating Procedures and methodologies) and on drafting inter-institutional planning;
- To advise on shaping future crisis management protocols, including on intelligence sharing in an electoral/crisis management scenario and on exercise planning;
- To ensure coherence and cooperation with international partners;
- To ensure Armenian progress is monitored and risk mitigated to ensure attainment of objectives;
- To ensure Armenian counterparts are cognisant of UNSCR 1325 and human rights;
- To identify training and operational support needs, and provide training as relevant.

3. General Tasks and Responsibilities:

- To provide coverage during periods of absence of staff members with other functions as applicable, ensuring continuity of operations and responsibilities;
- To identify and report on lessons learned and best practices within the respective area of responsibility;
- To contribute to and ensure timely reporting on activities within the respective area of responsibility;
- To take into account gender equality and human rights aspects in the execution of tasks;
- To take into account political aspects and exercise discretion, diligence and sound judgement in the execution of tasks;

- To undertake any other related tasks as requested by the Line Manager(s)

4. Essential Qualifications and Experience:

- Successful completion of university studies of at least 3 years attested by a diploma OR a qualification in the National Qualifications Framework which is equivalent to level 6 in the European Qualifications Framework OR a qualification of the second cycle under the framework of qualifications of the European Higher Education Area, e.g. Bachelor's Degree OR equivalent and attested police and/or military education or training or an award of an equivalent rank;
AND
- A minimum of 6 years of relevant professional experience, after having fulfilled the education requirements.

5. Essential Knowledge, Skills and Abilities:

- Experience in designing and delivering training;
- Experience in development/implementation of whole-of-government and inter-institutional preparedness and resilience;
- Knowledge of national security architecture and processes related to supporting high-level decision making and establishing situational awareness, EU best practices and methodologies;
- Experience from working with strengthening resilience in the field such as countering hybrid threats;
- Ability to draft policies, guidelines and communicate to relevant stakeholders;
- Ability to work with diverse stakeholders, colleagues and counterparts;
- Ability to mentor and motivate local national counterparts, taking into account national circumstances.

6. Desirable Qualifications and Experience:

- International experience at strategic level in Fragile and Conflict Affected States, bilaterally or with multi-national and international organisations;
- Experience in working with civilian crisis management policies, relevant EU agencies and international initiatives/policies;
- Knowledge of civilian crisis management at national level;
- Experience in coordination and information sharing between law enforcement and intelligence/security agencies, nationally and internationally;
- Subject matter expertise in crisis management and/or national security;
- Experience in planning training activities, such as tabletop exercises, to test processes and procedures.

7. Desirable Knowledge, Skills and Abilities:

- Knowledge of the political situation of Armenia and the threats to the national security;
- Knowledge of Armenian and/or Russian language;
- Knowledge of international legal framework on civilian crises management;
- Knowledge of current practices in the field of interservice cooperation.