

Position Name: Legal Adviser on State Security Reform	Employment Regime: Seconded	
Ref. Number: UAO 161	Location: Kyiv	Availability: ASAP
Component/Department/Unit: Operations/National Security Component/Reform Unit	Security Clearance Level: NOT REQUIRED	Open to Contributing Third States: NO

1. Reporting Line:

The Legal Adviser on State Security Reform reports to the Head of Reform Unit.

2. Main Tasks and Responsibilities:

- To operationalise the Mission mandate and tasks as set out in the planning documents and the Mission Implementation Plan by advising and mentoring local counterparts on the strategic and operational level;
- To support the Mission to address areas of structural weaknesses in the performance and accountability of counterparts/institutions and propose relevant solutions;
- To provide analysis and recommendations to the local counterpart in the area of responsibility;
- To be embedded within the local institution, security permitting;
- To ensure timely reporting on activities as per planning documents;
- To maintain necessary contacts and build relationships with relevant local counterparts;
- To liaise closely with other Mission horizontal advisers;
- To design and deliver training;
- To provide strategic advice to the relevant Ukrainian partners – the Security Service of Ukraine and Foreign Intelligence Service of Ukraine – on law drafting and implementing democratic civilian control over the security and intelligence services;
- To provide strategic advice on establishing new oversight institutions and effective mechanisms for cooperation with the Verkhovna Rada committee responsible for the oversight of the activities of the security and intelligence services;
- To support the development of inspections and security vetting procedures of the deputies of Verkhovna Rada in the field of parliamentary oversight through advice and training;
- To be the key interlocutor with the security and intelligence services in their consultations with Verkhovna Rada's committee responsible for intelligence oversight;
- To develop policies in line with the Rule of Law Roadmap and other relevant strategies in the field of national security.

3. General Tasks and Responsibilities:

- To identify and report on lessons learned and best practices within the respective area of responsibility;
- To contribute and ensure timely reporting on activities within the respective area of responsibility;
- To take account of gender equality and human rights aspects in the execution of tasks;
- To undertake any other related tasks as requested by the Line Manager(s).

4. Essential Qualifications and Experience:

- Successful completion of university studies of at least 3 years attested by a diploma OR a qualification in the National Qualifications Framework which is equivalent to level 6 in the European Qualifications Framework OR a qualification of the first cycle under the framework of qualifications of the European Higher Education Area, e.g. Bachelor's Degree OR equivalent and attested police and/or military education or training or an award of an equivalent rank; AND
- A minimum of 5 years of relevant professional experience, after having fulfilled the education requirements.

5. Essential Knowledge, Skills and Abilities:

- Ability to mentor, advise and motivate local counterparts;
- Ability to engage with senior officials and decision makers.
- Experience of designing and delivering training;
- Knowledge of key aspects and best practices related to the work of security and intelligence services.

6. Desirable Qualifications and Experience:

- International experience, particularly in crisis areas with multinational and international organisations.

7. Desirable Knowledge, Skills and Abilities:

- Familiarity with the security environment in Ukraine and the region;
- Ukrainian and/or Russian language skills.